



Residents are invited to a meeting of:

**WAVENDON PARISH COUNCIL
MONDAY 20 APRIL 2026 AT 7.30PM
WAVENDON PARISH OFFICE (Wavendon Community Centre)
JUBILEE HALL, WALTON ROAD, WAVENDON, MK17 8LH**

Signed:

Lesley Sung

Date of Issue: 15 April 2026

Lesley Sung, Parish Clerk

Tel: 01908 229246 Email: clerk@wavendonparishcouncil.gov.uk

PUBLIC FORUM: Members of the public are invited to speak on any matter relating to the Wavendon area. Members of the public may submit questions to the Clerk by 12 noon on the day of the meeting.

AGENDA

- 1. WELCOME AND CHAIR'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**
Councillors to declare any pecuniary, personal, registerable and non-registerable interests they may have in the business to be transacted.
- 4. MINUTES OF THE LAST MEETING**
To approve and the Chair to sign as a correct record, the minutes of the Ordinary meeting of the Council held on Monday 16 March 2026.
- 5. UNITARY AUTHORITY REPORTS**
To receive reports and updates from Ward Councillors
- 6. STANDING ITEM - PARISH CLERK'S REPORT**
To receive an update on actions taken since the last meeting in January 2026.
- 7. ANNUAL PARISH MEETING**
Update on the Annual Parish Meeting to be held on 19 May 2026
- 8. NEW GOVERNANCE STRUCTURE**
To receive an update on the Council's introduction of a new Governance structure, to commence at the start of the 2026/2027 Council year.
- 9. ESTABLISHING A YOUTH COUNCIL**
The Council to consider a way forward for establishing a Youth Council to provide a formal, sustainable mechanism for engaging young people in local decision making.

- 10. WAVENDON COMMUNITY DAY – PUBLIC ART PROJECT**
To receive a report on the Council's attendance at the Wavendon Community Day that tied into the conversations taking place with Inter-Action to form a theme for the public art project.
- 11. COMMUNITY LED ASPIRATION TO SEE CRICKET PLAYED IN THE PARISH**
Discussion item.
- 12. ALLOTMENTS**
To receive an update on two of the Council's allotment sites at Glebe Farm and Eagle Farm South.
- 13. INSTALLATION OF BENCHES AT GLEBE FARM AND EAGLE FARM SOUTH**
To consider agreeing to the installation of three benches (two in Glebe Farm and one in Eagle Farm South) and associated costs.
- 14. IT SUPPORT**
To consider the purchase of Scribe Allotment and Scribe Community Asset Software.
- 15. PLANNING APPLICATIONS**
The Council is invited to make comments on the following planning applications:
 - (a) PLN/2026/0668 – 1A Crow Lane, Wavendon, Milton Keynes, MK17 8AR -**
Certificate of lawfulness for the proposed single storey rear extension with roof light.
[PLN/2026/0668](#)
 - (b) PLN/2026/0707- Adjoining Authority Consultation - Former Hasmead Ltd, Mill Lane, Salford, Milton Keynes, MK17 8BY -** Consultation from Central Bedfordshire Council on application ref. CB/26/00403/FULL for the change of use of land and buildings to open storage (B8) with ancillary workshops (B2) and offices (E(g)(i)). Changes to the external area to include external racking, drainage, landscaping, siting of storage units, a cycle store and new parking.
[PLN/2026/0707](#)
- 16. STANDING ITEM – PLANNING UPDATES**
To receive a planning report, setting out the status of local planning applications and any comments made in objection or support.
- 17. LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007 – THE MILTON KEYNES CITY COUNCIL (REORGANISATION OF COMMUNITY GOVERNANCE) ORDER 2025**
To formally accept the Community Governance Order 2025 and the implications for the Parish of Wavendon.
- 18. FINANCE**
 - (a) To authorise payments
 - (b) To receive and accept the RFO's Council Budget report.
- 19. BANKING**
The Council to agree an application for a Bank Debit Card.

- 20. PUBLIC SPACES PROTECTION ORDER (PSPO) – DOG FOULING**
To receive a Milton Keynes City Council delegated decision report regarding a process for implementing a localised PSPO in relations to further dog control.
- 21. LOCAL GOVERNMENT (Miscellaneous Provisions) ACT 1982 – BOROUGH-WIDE STREET TRADING CONSENT**
The Council is invited to comment on the following applications for the renewal of street trading consent:
- Applicant:** Soft99Whip
Application Type: Renewal
Details: 1 Ice Cream Van (Reg S99 WHP) to trade brough-wide
Proposed Hours: Monday to Sunday 14:00 to 19:00
- Applicant:** Mister Softee
Application Type: Renewal
Details: 1 Ice Cream Van (Reg: JJ92 NNV)
Proposed Hours: Monday to Sunday 16:00 to 20:00
- 22. COUNCILLOR REPORTS**
- 23. POTENTIAL ITEMS FOR FUTURE MEETINGS**
Members of the Council to suggest future agenda items.
- 24. EXCLUSION OF PRESS AND PUBLIC**
In accordance with s1(2) of the Public Bodies (Admission to Members) Act 1960, the Council to resolve to exclude the press and public for Agenda Items 25 (Insurance Claim), 26 (Local Government Pension Scheme) and Item 27 (Staffing Matters). These agenda items contains sensitive information relating to individuals and employees of the Council.
- 25. INSURANCE CLAIM – DAMAGE TO HEIGHT BARRIER AT WAVENDON COMMUNITY HUB**
To report details of damage caused to the Wavendon Community Hub height barrier and the actions taken to reclaim the costs.
- 26. LOCAL GOVERNMENT PENSION SCHEME (LGPS)**
To provide details of the LGPS and the financial implications for the Council.
- 27. STAFFING MATTERS**
To receive an update on staffing matters

The next scheduled meeting of the Council is Monday 18 May 2026.