

**Residents are invited to an Ordinary meeting of:**

**HALLS & COMMUNITY ASSETS COMMITTEE  
MONDAY 28 SEPTEMBER 2026 at 7.30pm in**

**THE CONSERVATORY, WAVENDON PARISH OFFICE  
WALTON ROAD, WAVENDON, MK17 8LH**

Signed:

*Lesley Sung*

Date of Issue: 23 September 2026

Lesley Sung, Parish Clerk

Tel: 01908 229246 Email: [clerk@wavendonparishcouncil.gov.uk](mailto:clerk@wavendonparishcouncil.gov.uk)

**PUBLIC FORUM:** Members of the public are invited to speak on any matter relating to the Wavendon area. A maximum of 20 minutes is allocated to the public forum, and each member of the public have a maximum of 3 minutes to speak. This may be extended at the discretion of the Chair.

For those unable to attend, but who wish to ask a question, contact the Clerk by 12 noon on the day of the meeting.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION**

1. Councillors to declare any pecuniary, personal, registerable and non-registerable interests they may have in the business to be transacted.
2. The Council to consider any applications for the granting of a dispensation

### **3. MINUTES**

To approve and the Chair to sign as a correct record, the minutes of the Ordinary meeting of the Halls & Community Assets Committee held on Monday 27 July 2026.

### **4. COMMITTEE DECISIONS AND ACTIONS – UPDATE REPORT**

To receive a report on actions taken on decisions made at previous meetings.

### **5. ALLOTMENTS**

- (a) Update on the transfer of the allotment sites
- (b) Use of s.106 monies and further funding
- (c) To confirm inclusion of allotment maintenance in an overall landscaping contract commencing 1 April 2027.

### **6. DRAFT COMMUNITY CENTRES STRATEGY**

To receive, comment and agree a draft Community Centres strategy.

### **7. DRAFT PLAYING FIELDS STRATEGY**

To receive, comment and agree a draft playing fields strategy.

- 8. WAVENDON HEIGHTS**  
To receive an update report on the current ground conditions and proposed actions to replace failing trees.
- 9. MULTI-USE GAMES AREA (MUGA) – WAVENDON RECREATION GROUND**  
To receive details of the current condition of the MUGA at Wavendon Recreation Ground and to consider a plan to deal with short-term and longer-term repair.
- 10. WAVENDON PARISH OFFICE REFURBISHMENT**  
To receive an update on the office refurbishment plans and consider costings for improvements to the 'Classroom' located at Wavendon Parish Office.
- 11. FLAGS AT WAVENDON COMMUNITY HUB AND WAVENDON COMMUNITY CENTRE**  
To consider a re-design of the flags at the Council's Community Hub and Community Centre and to agree replacement.
- 12. STORAGE OPTIONS FOR HIRERS**  
To consider the storage facilities for hirers and to consider the charging of storage space.
- 13. DOG WASTE BINS**  
To receive a report on the installation of new dog waste bins and agree to take on 4 additional dog waste bins located at Elmswell Park.
- 14. CONTRACTS AND PREFERRED SUPPLIERS - COMMUNITY ASSETS**  
The Council to receive details of the preferred suppliers list and to consider / re-consider adding or removing suppliers based on past and current performance.
- 15. HALLS AND COMMUNITY ASSETS BUDGET**  
To review the Halls and Community Assets budget.
- 16. ADULT CIRCUIT TRAINING EQUIPMENT**  
To consider adding the provision of adult circuit training equipment to a Halls & Community Assets Forward Plan.
- 17. FORWARD PLAN**  
To consider items for inclusion in a Halls & Community Assets forward plan

**THE NEXT SCHEDULED MEETING OF THE HALLS AND COMMUNITY ASSETS COMMITTEE IS ON MONDAY 23 NOVEMBER 2026**