



MINUTES OF WAVENDON PARISH COUNCIL
20 JULY 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

Present: Councillor David Hopkins (Chair), Councillor Steve Thomas (Vice Chair) and Councillors Bryan Burgess, Jan Flawn, Njideka Ike and Joseph Sweeney.

Officers: Dan Preston (Deputy Parish Clerk), Alan Kemp (Finance Officer)

Members of the public: 2

FC068 CHAIRS WELCOME AND ANNOUNCEMENTS

Prior to the start of the meeting, the Chair invited members of the public to speak in as the public forum. One member of the public spoke, and a summary is attached Annex A to the Minutes. The Chair also reported on various matters and a summary is attached at Annex B to the Minutes.

FC069 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Ron Jamieson, Roger Penfound and Nabeel Kasmani.

Resolved Unanimously: That the apologies be accepted.

FC070 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received

FC071 MINUTES

Resolved Unanimously: That the minutes of a Special Council Meeting held on Tuesday 19 May 2026 and an ordinary meeting of the Council held on 15 June 2026, be approved and signed by the Chair as a correct record of the proceedings.

FC072 UNITARY AUTHORITY REPORTS

The Council received a summary report from Cllr Johnny Luk (Ward Councillor). He reported on the following;

- Residents in Glebe Farm and Eagle Farm raising issues with the management company, citing rises in ground rent costs.
- The need to finish the road at Burney Drive.
- Attending the 1 Wavendon Community Day.

The Council received a summary report from Cllr David Hopkins (Ward Councillor). He reported on the following;

- Water Outages in MK, particularly Bow Brickhill and Little Brickhill, and the response from Anglian Water, which acknowledged communication issues and delays in bottled water provision during the Amber Heat Health Alert period. Future incidents would be monitored on the ground where possible to better understand local impacts.
- The official Armed Forces Week flag was raised in the Civic garden by the Mayor and Leader, joined by the Lord Lieutenant, Armed Forces members, cadets and schoolchildren from three local primary schools to mark the start of the week.
- Councillor Champions: Champions continue to play an important role in representing communities and championing key issues across the city.



MINUTES OF WAVENDON PARISH COUNCIL
20 JULY 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

Appointments for 2026 had been made and a new Active Travel Champion role would be created alongside existing posts.

- Grass cutting schedules
- Parishes Forum had taken place with discussions including Highways updates, canals, Kings honours and the City of Culture bid.
- He had attended Anglian Water online briefing session about long term planning and investment.
- East West Rail consultation had received over 5000 responses.
- The new City Council Members' and Officer's structure.
- MKCC highways schemes for 2026/27
- The Grand Union Canal transfer scheme in relation to Levante Gate.
- A neighbourhood policing update from Thames Valley Police Chief Inspector.
- Central Bedfordshire Council is inviting views on potential sites for inclusion in its new Local Plan.

FC073 PARISH CLERK'S REPORT

The Parish Clerk submitted a report detailing actions she had taken since the last meeting.

Resolved Unanimously: That the report and actions taken by the Clerk, be noted.

FC074 PUBLIC REALM ISSUES

The Council received a report detailing public realm issues in the Wavendon area. It was noted that the hedge around the new Elmswell play park had been cut back.

Resolved Unanimously: That the report be noted.

FC075 DRAFT DISPENSATION POLICY

The Council considered a draft dispensation policy. Following advice received it was recommended that the Council adopt a policy for giving Councillors dispensation to participate in agenda items where there was a community interest while simultaneously requiring the declaration of an interest.

Resolved Unanimously: That the draft Dispensation Policy be approved as presented.

FC076 ALLOTMENTS

Resolved: That the Council instruct its solicitors to move forward with the transfer of the Glebe Farm and Eagle Farm 1 allotment sites.

FC077 SMALL GRANT APPLICATION – WHAT IF THEATRE

The Council considered an amended grant application from What If Theatre, that had been deferred from the July meeting. The amended application made clear that Council funding would be put towards puppets.

Resolved Unanimously: That the Council awards a grant of £500 to What If Theatre to purchase puppets for its scheduled, free of charge community theatre shows.



MINUTES OF WAVENDON PARISH COUNCIL
20 JULY 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

FC078 COMMUNITY INFRASTRUCTURE FUND (CIF) 2027/28

The Council received a report on potential items for a CIF bid 2027/2028. The Council considered various projects including the provision of grit bins, play equipment and Speed Indicator Devices for a new 20mph zone in Glebe Farm / Eagle Farm South.

Resolved Unanimously: That the Council applies for Community Infrastructure Funding 2027/2027 for replacement toddler play equipment at Wavendon Recreation Ground play area and the Wildwood play area in Glebe Farm.

FC079 INSTALLATION OF A FEATURE IN THE LOCATION OF THE DISUSED BUS SHELTER AT ST MARY'S GREEN

The Council received a report on the removal of the disused bus shelter on St Mary's Green. A local resident had approached the Council about funding towards the installation of raised beds, in celebration of their mother's 90th birthday next year. The donation would cover the installation of the raised beds and planting. The Council considered funding the ongoing planting and maintenance.

Resolved Unanimously:

1. That the volunteers Wavendon Army be requested to remove the disused bus shelter on behalf of Wavendon parish Council.
2. That any replacement installation be considered at the September Full Council meeting.

FC080 PLANNING APPLICATIONS

The Council considered submitting comments to Milton Keynes City Council (Local Planning Authority) on the following planning applications:

- a) **PLN/2026/1187 – 7 Morton Road, Eagle Farm South, MK17 7BS** – Erection of a single storey rear extension.
- b) **PLN/2026/1247 – 34 Munday Gardens, Wavendon, MK17 8AH** – Proposed single-storey gabled side extension.
- c) **PLN/2026/0166 – Land at Junction with Cross End Lane, Lower End Road, Wavendon** – The rebuild and extension of an existing Gas Pressure Reduction Station including erection of single storey buildings for the pressure reduction plant, a boiler house, a generator building and an intake kiosk, as well as installation of associated valves, bollards, altered vehicular access, new internal road, fencing and hard and soft landscaping.

Resolved Unanimously: That no objections are submitted regarding the above planning applications but request that Milton Keynes City Council take account of any neighbour objections/comments in respect of planning applications PLN/2026/1187 and PLN/2026/1247

FC081 STANDING ITEM - PLANNING UPDATES

Resolved Unanimously: That the planning update report be noted.



MINUTES OF WAVENDON PARISH COUNCIL
20 JULY 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

FC082 FINANCE

Resolved Unanimously:

1. That the following payments be authorised (Inc VAT):

Gala Tent Ltd	Gazebo for Community Events	£654.37
Cloudy IT	Clerks Training	£48.00
Stopem Ltd	Replacement Barrier	£2,218.81
DCK Payroll Solutions	Payroll administration - Quarter 1	£286.80
Cloudy IT	Deputy Clerks Training	£48.00
DCK Payroll Solutions	Employee Salaries and Employer costs	£13,248.11
Starboard Systems Ltd	Scribe - Civic.ly Subscription	£124.80
Starboard Systems Ltd	Scribe - Allotment Subscription	£25.20
Facilities Manager	Repairs / Maintenance	£123.54
WSTC	Grant / Donation - Library	£500.00
Finance / Admin Officer	Stationery, Postage.	£13.67
BBRUA	Annual Membership Fee	£10.00
Safewater Env. Ltd	Legionnaire Testing	£426.00
Safewater Env. Ltd	Legionnaire Testing	£546.00
Total Ground Maint Ltd	Grass cutting	£1,032.82
Total Ground Maint Ltd	Grass cutting	£352.30
LJW Advertising Ltd	Hogsty Article	£72.00
Biffa	Waste / Recycling (Community Centre)	£287.62
Biffa	Waste / Recycling (Community Hub)	£247.01
BT	Broadband (Community Centre)	£70.88
BT	Broadband (Community Hub)	£65.94
EE	Mobile Bill	£25.49
Eon Next	Electric (Community Centre)	£113.13
EoN Next	Gas (Community Centre)	£25.20
EoN Next	Electric (WPC Office)	£443.53
EoN Next	Gas (WPC Office)	£47.33
EoN Next	Electric (Community Hub)	£875.90

2. That the Council accepts the total expenditure for July 2026 as £21932.45
3. That the Council accepts total income for May 2026 is £26048.52.
4. That the Council signs off the Council's bank reconciliations and accepts the following bank balances as of 30 May 2026:

Community Account:	£182,473.12
Business Saver Account (Parish Funds)	£14,175.57
Community Centre Account (Estimated)	£29,464.90
Mrs Robinson's Account	£1,072.70

5. That the standard payments for August 2026 be pre-authorised due to the August recess.
6. That the Finance Officer's report be accepted.



MINUTES OF WAVENDON PARISH COUNCIL
20 JULY 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

FC083 REPORTS FROM COMMITTEES

Cllr Sweeney reported that the Community Engagement Committee had discussed the Pulse Youth Café and had brainstormed ideas for future community engagement actions and events.

FC084 REPORTS FROM COUNCILLORS

Cllr Burgess reported on outstanding public realm issues in Glebe Farm and Eagle Farm South, stating that Glebe Farm doesn't appear on the current grass cutting schedule and that the grass leading to underpasses were not being cut. He also reported that a road sweeper had moved loose stones from the gutter to the centre of the road.

Cllr Flawn reported that MKCC had requested that cars should not be parked in laybys when the hedges in Elmswell were being cut and that she would inform residents. She also reported that The Stables had raised concerns about the dangers to children leaving the Stockwell Lane play area, when vehicles exit the Stables driveway.

Cllr Thomas reported that the gully drains on Walton Road need to be dug out as rubbish is not allowing them to function correctly.

FC085 ITEMS FOR NEXT MEETING

No items suggested.

FC086 EXCLUSION OF PRESS AND PUBLIC

Resolved Unanimously: That, in accordance with s1(2) of the Public Bodies (Admission to Members) Act 1960, the press and public be excluded from the meeting for Agenda item 20 (Council IT Support Contract) as the reports contain commercially sensitive information.

FC087 CONFIDENTIAL ITEM – COUNCIL IT SUPPORT CONTRACT

The Council received and considered 3 quotes for IT support for the Council. The quotes included MS365 licenses, cloud-based file storage and sharing and hardware and software support.

Resolved Unanimously:

1. That the contract for Council IT support be awarded to Cloudy IT.
2. That the contract includes the prepaid support for Councillors.
3. That the contract be funded from the remaining monies in the IT Support budget and the Council's General Reserve.

The Meeting ended at 9:00pm



MINUTES OF WAVENDON PARISH COUNCIL
20 JULY 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

ANNEX A - PUBLIC FORUM

Three members of the public were present.

A member of the public spoke about the ongoing shortage of outdoor playing field provision in this part of Milton Keynes, including the shortfall associated with Glebe Farm and Eagle Farm South and continuing usability issues at Wavendon Heights. It's recognised that growing demand for organised sport requires a structured, transparent and fully consulted response. It was suggested that the Parish Council undertake a recorded stakeholder consultation, prepare a strategic overview of the current position and historic context, and develop a Strategic Plan setting out options to address future supply, demand and improvement needs. The completed plan should be brought to Full Council for scrutiny, amendment and approval.

ANNEX B – CHAIR'S REPORT

Hose pipe ban: Anglian Water had introduced a temporary hosepipe ban for Milton Keynes and the wider region following prolonged hot, dry weather and record water use, aiming to protect water supplies, essential services, rivers and the environment.

Walton Road: Councillor Hopkins had twice, met with Walton Road residents about ongoing road safety concerns and recommended establishing a residents' association, improving signage and speed-monitoring technology, installing concealed entrance signage, reducing speeds on the bend, and revisiting average speed cameras along the route.

Parishes Forum: The Chair attended the Parishes Forum on 18 June and circulated key presentations, including MKCC Highways contact details.

East West Rail: The Chair and Vice Chair met East West Rail's new political relationships manager, Rachael Pengelly, on 14 July in Woburn Sands.

Highways: The Chair and Vice Chair met MKCC Highways Officers at the bi-monthly drop-in session at Springfield Community Centre on 9 July.

Meet the Mayor: The Chair hosted the June 'Meet the Mayor' session at Woburn Sands Town Library on 11 July, giving Wavendon and Woburn Sands residents the opportunity to raise parish issues.

Little Free Library: The Library Box for Glebe Farm School is currently under construction.

Youth Café: Progress continues towards the planned September launch of the Youth Club.

Youth Council: A visit to Wolverton took place to learn about its Youth Council, with a further meeting arranged with Lisa Thompson of MKCC.

CCTV: Additional CCTV cameras were being considered for the parish.



MINUTES OF WAVENDON PARISH COUNCIL
20 JULY 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

Community Funding Scheme: Details of the Redrow Community Funding scheme have been circulated.

Marston Vale Line: The Marston Vale Community Rail line is marking its 180th anniversary.

Facilities: Air conditioning arrangements at the Wavendon Parish Council office are being reviewed following recent excessive heat and humidity.

Bucks Fire: The Bucks & MK Fire Authority has scheduled a Greensand Ridge Exercise.

Public Art: The art funding project is being followed up with MKCC-appointed consultants and a proposed meeting with Cute Maps.

Reporting Complaints: A guidance document has been prepared explaining how residents can report noise complaints, anti-social behaviour, or alleged licensing breaches in Milton Keynes. Unlicensed music events in Brickhill Woods remain a matter of concern.

City of Culture: The Parish Council has received a pop-up banner from MKCC promoting Milton Keynes' bid to become UK City of Culture 2029.

Community Events: The Chair attended, with colleagues, the cricket club community event held on 11 July.

Community Events: Parish Council representatives attended the Glebe Farm School summer fete on 13 July.

Anglian Water: Contact is being made with Anglian Water to arrange a separate September meeting or invite Grant Tufts to the September Parish Council meeting.

H10 Extension: MKCC has appointed Galliford Try to deliver the H10 Extension following a competitive tender, with works expected to begin in mid-to-late August 2026 and will last around 18 months. MKCC will provide updates through resident letters, drop-in sessions, its website and social media.

Operation Ford: Thames Valley Police put out a message under Operation Ford offering reassurance, security advice and support to elected members, reminding them to report threats, harassment, intimidation, suspicious behaviour or criminal damage promptly, and to review personal safety arrangements for public-facing engagements.