



WAVENDON PARISH COUNCIL - AGENDA

NOTICE IS HEREBY GIVEN OF A PARISH COUNCIL MEETING AT **7.30PM ON MONDAY 16 JUNE 2025**, AT WAVENDON COMMUNITY CENTRE **(IN THE FORMER SCHOOL HALL)** FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

1. To receive apologies for absence:

2. Public Open Session:

The time allocated is at the discretion of the Council / Chairperson. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairperson. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

3. Declaration of interest in items on the agenda:

Councillors to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted.

4. Chair Announcements:

5. To discuss and progress the Parish Council Vacancies:

6. To approve the minutes of the meeting held on the 19 May 2025:

7. To report on matters arising from those minutes not covered elsewhere on the agenda:

8. To report on the Wavendon Parish Council Priority Work programme:

9. To report on correspondence sent and received by the Council:

- Notification received from **MKCC** 30/05/25 advising of a **Street Trading review consultation** that happens every 3 years. Responses are requested by the 31 July 2025.
- Email received from **MKCC** 05/06/25 advising of planned improvements to **Brinklow Roundabout** with preparatory work now complete, we are planning to begin the main construction phase on 15 June 2025. The works are expected to take approximately 14 to 16 weeks, weather permitting.

10. To consider any planning matters together with the following applications and consideration if any of these should be referred to the Development Control Committee or Panel for approval:

- **PLN/2025/0991** - Approval of details required by condition 12 (Storm water drainage), condition 13 (Foul water strategy), condition 15 (Highway drainage) of permission ref. 24/00200/OUTM at Land South of Church Farm, Walton Road, Wavendon

Link to view the planning application.

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH0000032sXF>

- **PLN/2025/1011** - Partial approval of details required by condition 4 (Archaeology) of permission ref. 24/01769/HOU at Wavendon Manor, 18 Cross End, Wavendon.

Link to view the planning application.

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH0000034Pm5>

- **PLN/2025/1071** – Certificate of lawfulness for the proposed removal of existing fence running between driveway and garden, straighten a 45-degree section of an existing wall running into the garden area, so it would run in parallel to the boundary and the installation of a gate at the end of driveway at 209 Burney Drive, Glebe Farm, Milton Keynes.

Link to view the planning application.

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH0000037ExN>

- **PLN/2025/1074** - Approval of details required by Condition 11 (detailed drainage scheme) and Condition 12 (drainage maintenance scheme) of permission ref. 21/02541/FUL at Eagle Farm, Cranfield Road, Wavendon.

Link to view the planning application.

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lQH0000037Gr7>

11. To discuss 106 Tariff Projects / Funding:

12. To progress the IFTL (Community development agreement):

13. To receive a progress report on the existing and new Community Facilities:

- Community Hub progress update.
- Reports on existing Community Centre.

14. To discuss Climate Change Initiatives:

15. To discuss whether to apply for a Community Infrastructure Funding Grant for 2026/2027:

16. To receive Financial Statements:

17. To sign off the Annual Financial Return for 2024/2025, and to agree the following points:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
7. We took appropriate action on all matters raised in reports from internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee, we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.

18. To discuss new and updating of existing Procedural Documents together with the Development of an Emergency Plan for Wavendon:

19. To progress Future Staffing arrangements and Governance as the Parish grows:

20. To discuss any Highway issues:

21. Clerks Report / Local Issues:

22. To discuss progress and management of allotments located in the new development areas:

23. To receive report from Unitary Authority:

24. To receive Councillor's reports:

25. To agree items for forthcoming agendas:

26. To decide the dates of future meetings:

Alan Kemp
Clerk to the Parish Council
Date of Issue – 11/06/2025