



WAVENDON PARISH COUNCIL

MINUTES OF THE WAVENDON ANNUAL PARISH / VILLAGE MEETING - HELD AT 7.00 PM ON THE 19 MAY 2025 AT WAVENDON COMMUNITY CENTRE IN THE FORMER SCHOOL HALL.

Present: Cllr's D Hopkins, R Jamieson, M Levermore & S Thomas, M Phillips, T Butler & T Jones (Thames Valley Police) and 2 residents. Clerk was in attendance.

1.0 Apologies:

Cllr's R Hill & B Burgess, Ward Cllrs T Bailey & V Hopkins.

2.0 Approval of minutes:

The minutes of the Annual Village Meeting of 20 May 2024 were approved and signed as a true record.

3.0 Reports from Thames Valley Police:

Representatives from Thames Valley Police presented the crime figures for Wavendon covering the month of March 2025.

Wavendon Crime Figures	
Crime / Sexual Offence	48
Anti-social Behaviour	21
Theft	10
Vehicle Crimes	9
Total	5

Over the summer period please ensure you do not leave windows / doors open whilst you are out and that all sheds / garages are padlocked. Reminder also not to advertise your summer holidays on social media until after the trip.

Please also ensure that your vehicles are locked. If you own a keyless vehicle, store your keys in a faraday box or pouch to block the key signal, consider also using a steering wheel lock.

Please continue to report incidents to us via the phone 101 or 101 online if it is a non-urgent crime and 999 in an emergency.

The Chair placed on record grateful thanks on behalf of Wavendon Parish Council and Local Residents for the efforts of Thames Valley Police over the past year.

4.0 Chair's Report:

Presented by Cllr D Hopkins.

Chairman Annual Review of the past year to the Parish

2024/2025 has been another year of challenge and change with some very special high spots. I will reflect briefly, month by month.

June 2024

A well-attended village meeting (108 residents were present) heard from MK Council highways officer Murray Woodburn who discussed options for various highways issues in the parish, in particular Walton Road.

Residents attended a *Day D Memorial* event.

The Britannia Bus Company 450 Service ceased operation.

July 2024

MK City Council started its local plan consultation (MK 2050).

MK City Council contacted Wavendon PC regarding the considerable Arts Funding pot (106 monies) held by the city council calling for a meeting to jointly agree a project (or projects)

MK City Council confirmed funding was available to proceed to the construction of the long-promised play area north of the Stable theatre (off Glebe Farm) and for CCTV cameras to be installed at the bus only junction connecting Dankworth Way with Elmswell Road.

Details became available regarding the planning permission for a retail premises (The Co-op) to be constructed opposite Glebe Farm school together with either three or four additional premises.

Ofsted visited St Marys Primary School. The verdict was an excellent classification of Good in all areas of the inspection.

September 2024

A residents group produced a response to the MK Local Plan (MK 2050) calling for an extensive accessible parkland as part of the identified land east of Newport Road (where MKCC estimate that up to 3000 dwellings might be constructed – but not before 2038.

St Marys Primary School agreed to join the Inspiring Futures through Learning (IFtL) Multi Academy Trust from 1 December 2025. IFtL also manage the Glebe Farm combined school.

The long-promised *Sainsbury Local* opened (opposite St Mary's Primary School) on Eagle Farm South.

Ground investigation by an archaeology team commenced their work on the Church Farm Strategic Land Allocation site (350 dwellings)

Members of the Parish Council attended the end of season cricket festival organised by Eagle Glebe Cricket Club.

MK City Council officers provided an update on traffic management work planned for Newport Road and the junction of Cross End and Lower End Road together with options for Walton Road.

October 2024

Walton Road experienced serious flooding due to blocked highways drains.

Residents of Burney Drive contacted the Parish Council regarding the siting of bus stops along that route.

November 2024

There was a serious fire at Cleo House of Stockwell Lane.

MK City Council granted outline planning to the South East Milton Keynes expansion sites south of the railway – that's the land adjacent to Bow Brickhill and Woburn Sands.

The land north of the railway won't be before the MKCC planning committee for consideration until 2026.

December 2024

The Glebe Farm community hub was forced to close (during school hours) due to the faster than anticipated expansion of the school. The Parish Council has been in discussions with Community Action and the school regarding how the activities that had been operating during school day daytime hours including placing a temporary building on the school site or taking a building on the retail site opposite the school.

The Parish Council began negotiations with the operators of Youth Clubs across MK with a view to commissioning a club in Wavendon.

The parish council began negotiations with MK City Council for the installation of bus shelters on Burney Drive, Newport Road and Dankworth Way.

January 2025

East West Rail hosted resident's drop-in session setting out its plans for the EWR rail line (as part of the informal consultation exercise).

Arriva announced the creation of the Loop bus service connecting Woburn sands and Wavendon with Central MK and other key locations.

MK City Council called for suggestions regarding parish boundary options and Wavendon Parish Council suggested that Glebe Farm boundary to the west be moved to Ortensia Drive.

The Parish Council also called for the early all through connection of Balderstone Road to Ortensia Drive (as originally planned) to offer a second option in and out of that part of Glebe Farm.

February 2025

The SIDs on Lower End Road were installed to support the reduced speed limit.

MKCC jet cleared the highways drains on Walton Road and this appears to have provided a solution to the flooding issues.

The Parish Council continued to chase MK City Council regarding the promised installation of 20 MPH zones along Burney Drive and the installation of a light controlled crossing on Burney Drive for the use of parents and children attending St Mary's Primary School. It also chased for the completion of the redway network across the whole of the Eagle Farm South and Glebe Farm areas of the Parish.

March 2025

The Parish Council began discussions with organisers of Girl Guiding, Rainbows and Brownie units across the newer parts of the parish.

Plans were agreed for VE Day celebrations on 8 May 2025.

A Road safety survey was conducted outside Glebe Farm School with the findings agreed with MK City Council

Year 6 at St Marys Primary School responded in detail to a youth services survey conducted by the school on behalf of the Parish Council.

April 2025

The outdoor Library Box was delivered and installed outside Wavendon Community Centre.

The six options (for public consultation) for road safety on Walton Road were set out as follows.

- Vertical Traffic calming
- Horizontal Traffic Calming
- One way Scheme
- Traffic Signal Controlled
- Open Road Closure (part time)
- Full Road Closure

May 2025

Residents attended a series of events to mark VE Day (victory in Europe 80).

He concluded by thanking all Wavendon Parish Councillors, Ward Councillors T Bailey and V Hopkins, all staff for all the hard work for the past year.

5.0 Accounts for 2024/2025

Presented by the Clerk - **see appendix 1.**

Arrangements are in hand for Auditing Solutions Ltd to complete the internal audit in early June 2025.

Following on from the completion of the Internal Audit the Clerk will complete the Annual Return for approval at the Parish Council meeting on the 16 June 2025.

Last financial year we had income of £253,825 for the Parish Council and expenditure of £200,103. The income for the Community Centres was £81,538 and expenditure of £74,128.

Year cash balance on 31 March 2025 for the Parish Council was £70,843 and £29,036 for the Community Centre totalling £99,879, an increase of £61,132 from the previous year.

A claim will be submitted to HMR&C in June 2025 to re-claim all VAT for 2024/2025.

Pay-roll year-end reports have been completed for 2024/2025 for HMRC.

6.0 Towns Lands Charity:

Presented by the Parish Clerk on behalf of the Charity.

Charitable Objectives – The relief of the poor, repairs of the church and highways and other charitable uses for the benefit of Wavendon. Practically, this entails grants given to the Parish Church and other local charities in the ancient parish of Wavendon.

Income - Total up to the 31 March 2024 - £3,942.

Expenditure - £4,725.

7.0 George Wells Education Trust Report:

Presented by Cllr D Hopkins on behalf of the Charity.

The George Wells Educational Foundation is a local charity that is available to residents under twenty-five and living in Woburn Sands, Aspley Heath or Wavendon (ancient parish) to apply for grants towards their university course, NVQ or apprenticeship course.

The charity was set up with money bequeathed by George Wells of Wavendon, who on his death in 1713 left a sum of money to provide assistance to scholars.

The grants can be for the cost of books and equipment directly for use on the course, or other miscellaneous expenses. The expenses must be for items that are used for the course only. For example, scissors for a hairdressing apprenticeship or surgical shoes for someone completing a medical degree. Grants cannot be awarded for items such as ink cartridges, computers, or travel expenditure.

The charity has seen a decrease in the number of students applying since covid and it is hoped that by spreading the word about the charity more students will apply.

Students can apply for grants via an application form that can be found on the Woburn Sands Town Council website or by contacting the clerk- georgewellsfoundation@hotmail.com. The Woburn Sands Town Council website also lists the eligible areas of Wavendon that can apply for a grant.

Two grants were awarded in 2024/2025 at a cost of £193.00.

8.0 Poor Coals Charity:

Presented by Cllr D Hopkins on behalf of the Charity.

Trustees' Report - for the Year ended 31 March 2025

Principal Activities

The original object of the charity is to make grants of heating fuel or money to assist those residing in the ancient parish of Wavendon who are in conditions of need, hardship or distress and who make application to the charity at the advertised time each year. The Trust Deed provides for the applicant's territory to be extended to include adjoining territories in exceptional circumstances.

Review of Business

To attract more potential applicants, the trustees decided to change the advertised trading name to The Three Parishes Fuel Charity. The trustees changed the financial year end to 31st March to include more applications during the winter period. In the year to 31/03/25, 42 applications were approved. These are people who the trustees believe fall within the objects described above. They are mainly pensioners with limited means. The awards were in the form of payments to energy suppliers on behalf of approved applicants.

Financial Support

Various contributions were received towards the energy costs of qualifying applicants.

A grant of £500 was received from the Aspley Heath Parish Council. A grant of £200 was received from Woburn Sands Town Council. A grant of £100 was received from Wavendon Parish Council. £1,000 was donated by the Bedford Estates. £250 was donated by Bletchley Rotary Club. £1760 was donated by generous local pensioners in spite of their previous Winter Fuel Allowances having been withdrawn by the Government. The fund received no grant this year (2023/2024 - £3,000) from Broughton Ecclesiastical Charity

The trustees confirm that suitable accounting policies have been used and applied consistently, and reasonable and prudent judgements and estimates have been made in the preparation of the financial statements. The trustees also confirm the applicable accounting standards have been followed, and that the financial statements have been prepared on the going concern basis.

The trustees are responsible for keeping proper accounting records, for taking reasonable steps to safeguard the assets of the company and for preventing and detecting fraud and other irregularities.

Employees

The Charity had no paid employees during the year but paid £260 for administrative support services.

9.0 Mrs Robinsons Charity:

Presented by the Parish Clerk on behalf of the Charity.

Charity established in 1965 by a donation of £500 from this local resident.

There was no outing in September 2024 due to funding issues.

The investment value of the funds as at the 30 September 2024 was £10,601.52.

Current bank statement as of 31st March 2025 is £685.97

There will again be NO outing in September 2025 because of a shortfall in funding and rising costs for organising the event.

The Annual Return for 2024 (charity reference 249733) for the Charities Commission was completed on the 20 September 2024.

10.0 Woburn & Wavendon Football Club:

Presented by the Parish Clerk on behalf of the football club.

Woburn & Wavendon Football Club would like to express thanks to Wavendon Parish Council for the ongoing opportunity to use Wavendon Recreation Ground and Wavendon Heights Community Hub to host grassroots football activities as part of our long-standing relationship.

2024 marked the first usage of Wavendon Heights as a grassroots football venue after months of painstaking ground remediation work from Milton Keynes City Council directed by Wavendon Parish Council.

Wavendon Parish Council subsequently asked Woburn & Wavendon Football Club to maintain the pitch areas the North and South fields of Wavendon Heights, in addition to Wavendon Recreation Ground, something the club has now done consistently from May 2024. During this time, we have worked hard as a club to prepare and improve the playing surfaces for the usage of both the club and the local community. This season the Club has invested in the region of £15,000 in terms of routine maintenance and surface management of Wavendon Height and Wavendon Recreation Ground including aeration/slitting, weed control (spraying), over-seeding and grass cutting using the Club's volunteer workforce supplemented with accredited contractors.

Every weekend since late-August 2024 the Club have hosted 10's of youth and adult football matches, as well as weekly team training and foundation training at the new facility. It is a venue we are very proud of and truly grateful for.

The Club is committed to collaborating with local communities to not only maintain existing playing fields and sports facilities but also enhance them wherever feasible.

The Club is able to use its size to efficiently manage playing fields across the local area through its volunteer base and ability to access machinery and maintenance grants provided by the Football Foundation (charity established by the government, Football Association and Premier League) in return for providing opportunities to local youth. As development continues and the population grows, addressing this issue becomes even more critical. Failure to do so could adversely affect children's access to sports, impacting their health and potentially contributing to social challenges down the line.

As Wavendon continues to expand, the Club grows alongside it, strengthening our connection with the local community through football and our partnerships with Glebe Farm School and St. Mary's.

Recently, we have welcomed a significant increase in members and enquiries from within the Parish, reinforcing our commitment to making Wavendon our primary focus. As part of this ongoing journey, our next step is hosting our annual tournaments at Wavendon Heights—one of our key revenue streams that enables us to invest in essential ground improvements and future development.

The Club has once again achieved our Three Star Accredited FA Club status, the highest level of recognition in grassroots football from Football England. With over 550 members participating across approximately 40 teams, including the addition of 4 under-7 mixed, 1 under-9 girls and an adult ladies development team this season, the Club continues to thrive. We take pride in delivering GoalAbility, one of Bedfordshire & the Milton Keynes are pioneering grassroots football club disability sessions and maintaining our status as an official FA Wildcats Girls Football Centre. Additionally, our Foundation Football initiative aims to provide football sessions for children aged 4 to 10 years who are not currently part of a team but wish to begin their football journey - this initiative has already attracted over 310 children to date who are new to football, introducing them to regular Sunday football sessions.

As the 2024-25 season draws to a close our Club remains well-positioned to continue fostering fun, football, and friendship within our community. We express our gratitude to the Parish Council for their support and encouragement as we strive to provide the numerous benefits of team sports to as many local youngsters as possible. The club is proud to be able to continue to be offering grassroots footballing opportunities to more Wavendon residents.

11.0 St Mary's Wavendon School Report:

Presented by Cllr Hopkins on behalf of the school.

REPORT OF THE CHAIRMAN OF GOVERNORS (St Marys Primary)

St Marys School in Wavendon is now part of the excellent IFtL Multi Academy Trust. The school has been in something of a transition over the past twelve months following an excellent Ofsted report in June 2024 that classified the school as Overall Good.

Ofsted commented ... What does the school do well and what does it need to do better?

The school has an ambitious and well-sequenced curriculum starting from the early years. The curriculum is carefully designed to ensure that pupils' knowledge builds on their earlier learning. In mathematics, for example, children in the early years develop a secure understanding of numbers. This supports them well for later year groups, in which pupils solve more complex calculations involving decimals. The school's work to refine the curriculum in some subjects is ongoing. In these subjects, staff are identifying the precise knowledge pupils need to learn and remember over time.

The school has developed the writing curriculum, including responding quickly to the lower national outcomes for the end of Year 6 in 2023. Currently, pupils learn more successfully in writing than published results might suggest. The school has many pupils who join the school throughout the school year as it grows to full capacity.

It supports these pupils successfully, and it identifies those who have additional needs, and gives precise support to help them catch up quickly.

Teachers check pupils' knowledge effectively. They model learning and use their secure subject knowledge to explain new ideas clearly. Teachers select tasks carefully that support pupils to develop their skills and knowledge. Pupils experience a rich and engaging environment to explore and learn new things.

Pupils show positive attitudes to learning and show respect for one another. This enables pupils to learn well. The school identifies pupils' additional needs swiftly. It has high expectations for pupils with SEND. Pupils receive targeted and precise support. Staff adapt their teaching and learning activities precisely so pupils with SEND can access the full curriculum successfully. Reading is at the heart of the curriculum. The books that younger pupils read closely match the sounds that they are learning. The teaching of phonics is consistent and ensures that pupils have many opportunities to practise and consolidate their phonics knowledge. Staff are quick to provide support if a pupil does not pronounce a sound correctly. In the early years, children are introduced to a wide variety of stories to help extend their vocabulary. This learning begins in Nursery with children identifying sounds and singing songs.

The school promotes pupils' wider development effectively to help them grow beyond their academic learning. Pupils learn about different types of families and healthy relationships. They are encouraged to take on leadership roles, such as becoming eco-warriors, mathematics ambassadors and school councillors. These responsibilities enable pupils to make a valued impact on the school. Pupils know how to keep healthy and active.

Pupils behave well in class and as they move around the building. There is a strong culture of treating others as you would like to be treated. The school prioritises good attendance to ensure that pupils attend school regularly. Pupils understand what it means to be a good citizen. Pupils think about others' needs and fundraise for national charities and the local community. The school supports pupils' mental health and pastoral needs very well. There are many enrichment opportunities, including a range of clubs to develop pupils' interests and talents.

The school is dedicated to ensuring that all pupils can participate fully in school life and achieve well. Staff appreciate the training they receive to refine their practice to best support pupils. Governors have sharp oversight of the school's work. This enables them to hold the school fully to account for the quality of education that pupils receive.

I am sorry to report that our headteacher, Mrs Dicks became unwell with a severely bad back and as such, is not currently in school.

Mrs Dicks had previously made a significant decision to retire at the end of this academic year, and, given the current circumstances, this seems a pertinent time to share the news. Mrs Dicks has served the school with unwavering dedication for many years, through its growth from a village school within the centre of Wavendon to its development into a large school centred in the heart of a growing community. We are grateful for the leadership and commitment she has shown to all and wish her all the very best for her future.

As I comment at the start of this report, the school joined a multi-academy trust, Inspiring Futures through Learning (IFtL), recently and, to maintain stability and continuity for our children and staff during Mrs Dicks' absence, school governors and IFtL have put in place an experienced Executive Headteacher from within IFtL to provide interim leadership, Mrs Kemp.

Mrs Kemp has been working closely with Mrs Dicks and the whole team at St Mary's Wavendon since the transfer in December 2024 and knows the school well. She is very keen to ensure that all children, families, parish and ward councillors and staff are supported and kept fully informed at all times and as such, please do not hesitate to contact her through the school office or on kkemp@iftl.co.uk

Recruitment for a school leader from September is underway and I will keep you informed as this process progresses. You may also be aware of the relationship between St Marys Wavendon School and Glebe Farm School – both schools are within IFtL and are working ever more closely together to support the whole of the local community. We are delighted that this work will continue.

The governors appreciate the ongoing support and input from Wavendon Parish Council during this time. If you have any questions or require further information, please do not hesitate to get in touch with me.

12.0 To receive the Glebe Farm School Report:

Presented by Cllr Levermore on behalf of the school.

- The school have been advised that an Ofsted inspection will be taking place from the 20 May 2025.
- The school continues to thrive and has become an important part of the community.
- The school are grateful for the support received from Milton Keynes City Council and Wavendon Parish Council in enabling the Community Larder, established in June / July 2024. The food bank is still in operation outside the school premises because pupil / student numbers have increased and the space used internally for Community Events cannot be used for Safeguarding reasons. Discussions are in hand with Milton Keynes City Council on how to resolve this problem by installing a portable building as soon as possible subject to funding.
- There is also help for families with regards to the school uniform.

13.0 Unitary Authority:

It was noted that Cllr D Hopkins submits a monthly report as Unitary Councillor to the Parish Council (which is placed on the website) that reports on current items impacting the Parish and neighbouring communities.

It was also noted that Cllr T Bailey attends Wavendon Parish Council meetings and supports the Parish residents when required.

14.0 Wavendon Volunteer Army.

Many thanks to the members of the Wavendon Volunteer Army who continue and to do positive things to enhance the village by undertaking several tasks to keep the village tidy.

It was noted that the volunteers recently undertook some work of a current member and former Parish Councillors Garden.

It was noted that some work will be required to add some more gravel to the footpath from the Recreation Ground to Phoebe Lane before the Winter. The Parish Council are happy to pay for the materials.

15.0 Three Parishes.

The outings have commenced for this year.

These outings are for those who are 60 years of age or above and live in the parish of Woburn Sands, Wavendon and Bow Brickhill, but don't worry if you don't live in the three parishes as you can go on the list for an extra £1.50. Telephone Woburn Sands Town Council 01908 585368 and you will be included on the list.

The coach picks up at several points in Wavendon, Woburn Sands and Bow Brickhill leaving at 9.30 and leaving the destination at 4pm, you have free time to do what you like.

The outings run on the third Wednesday of the month, come along sightsee, wander around the shops enjoy coffee and lunch. Tickets £15.50 out of area £17.00.

We thank the Parish and Town Councils for subsidising these outings without this the outings would not be able continue.

- 21st May 2025 is going to Witney.
- 18 June 2025, Stratford on Avon with option to go to Charlecote House & Park
- 16 July 2025, Bury St Edmonds
- 20 August 2025, Springfields Spalding
- 17 September 2025, Marlow
- 3 December 2025, Christmas Excursion

16.0 Matters Arising not covered in the agenda:

Community Champion Award for 2025

The Parish Council has begun annually to award a Community Champion prize to a parish resident (or residents) in recognition of the outstanding contribution to the life of the community of Wavendon, in which he or she resides.

In 2025, Roger Penfound received the award for his long-standing, unstinting and generous support and leadership to the Wavendon Village Army, not a paramilitary group but a group of individuals who go the extra mile making the flowerbeds, verges and many other areas of the parish look that little bit better cared for and loved.

In addition, Roger has devoted much time and effort researching, campaigning, and writing in support of the creation of a large community parkland in an area scheduled by MK City Council to be part of its next expansion plans for MK. The land east of Newport Road in Wavendon and surrounding Wavendon House, Cross End and Lower End has been earmarked for up to 3000 more dwellings and Roger has campaigned to ensure that should that happen, it includes many hectares of accessible parkland for residents to nurture and enjoy.

David Hopkins, Chairman of Wavendon Parish Council, says “Roger spends a huge amount of time, day in, day out, year in and year out guiding the volunteer army in its numerous schemes to improve the environment and make Wavendon truly a special place to live.”

Cllr Hopkins continues, “His more recent work has been well received by MK City Council during the recent city plan consultation stage and I know Roger will continue to research diligently to gather the evidence that will ensure the residents living in

Wavendon today (and those who move here in the future) get the best out of what MK City is planning for us in the years to come.”

The award was presented to Roger Penfound by the Chair of the Council, Councillor David Hopkins, following the Annual Parish Meeting.

The Chair thanked everyone for attending and the meeting closed at 7.40 pm.

Appendix 1

Attachment 1

Wavendon Parish Council Bank Account Reconciliation 2024-2025

	<u>31-Mar-24</u>	<u>31-Mar-25</u>
Community Account	£ 12,721.64	£ 61,486.14
Business Premium Account	£ 13,927.52	£ 14,098.77
Community Account - 1	£ 20,219.50	£ 27,608.44
Community Account - 2	£ 1,406.97	£ 1,427.84
Totals	£ 48,275.63	£ 104,621.19
Minus uncleared cheques	-£ 9,528.61	-£ 4,742.21
Totals	£ 38,747.02	£ 99,878.98

Cash Book

Opening Balance - Parish Council	£ 44,421.38	£ 17,120.55
Opening Balance - Community Centre	£ 17,882.14	£ 21,626.47
Receipts - Parish Council	£ 191,733.75	£ 253,824.79
Receipts - Community Centre	£ 55,687.32	£ 81,537.56
Less Payments - Parish Council	-£ 219,034.58	-£ 200,102.64
Less Payments - Community Centre	-£ 51,942.99	-£ 74,127.75
Cash Holdings	£ 38,747.02	£ 99,878.98

Note : Cheques not cleared as at 31/03/25

Cheque Number	Amount
101812	£ 16.74
101901	£ 44.16
101906	£ 1,272.00
101913	£ 27.50
101915	£ 19.14
101922	£ 10.00
101923	£ 246.00
101927	£ 192.00
101928	£ 630.00
101929	£ 804.00
101930	£ 308.81
101931	£ 19.14
101932	£ 478.80
101933	£ 673.92
Total	£ 4,742.21

31st March 2025
Date of Issue - 16.05.2025