



MINUTES OF WAVENDON PARISH COUNCIL
16 MARCH 2026
Held at Wavendon Parish Offices, Jubilee Hall,
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7.30pm

Present: Councillor David Hopkins, Councillors Bryan Burgess, Jan Flawn, Robert Hill, Ron Jamieson and Roger Penfound.

Officers: Lesley Sung (Clerk) and Alan Kemp (Outgoing Clerk)

Also Present: Ward Councillor Tracey Bailey

Members of the Public: 2

1. CHAIR'S WELCOME AND ANNOUNCEMENTS

Prior to the proper start of the meeting, the Chair invited members of the public to speak in the public forum.

The Chair reported on various matters and a summary is attached at Annex B to the Minutes.

2. APOLOGIES FOR ABSENCE

The Council received apologies for absence from Councillors Nabeel Kasmani and Steve Thomas.

Resolved Unanimously: That the apologies be accepted.

3. DECLARATION OF INTEREST

The Chair, Councillor David Hopkins, declared an interest in Agenda item 11(d) – Planning Application PLN/2026/0338 (Land South of Church Farm, Walton Road) – Approval of details required by condition 13 (Foul Water Strategy) of permission ref: PLN/2025/1489. Councillor Hopkins took no part in the discussion or voting on this item.

4. MINUTES

Resolved Unanimously: That the minutes of the ordinary meeting of the Council held on 16 February 2026, be approved and signed as a correct record of the proceedings.

5. UNITARY AUTHORITY REPORTS

The Council received summary reports from Ward Councillors Tracey Bailey and David Hopkins. The Council noted the report and matters raised can be seen at Annex C to the Minutes.

6. PARISH CLERK'S REPORT

The Parish Clerk submitted a report detailing actions outstanding and actions taken since the last meeting.

Councillor Flawn reported on the following:

- The ongoing issues associated with overnight parking of lorries near KFC.
- The cracks in the pavement along Stockwell Lane had widened and she had, again, reported to Milton Keynes City Council, the need for resurfacing the area.
- Repairs had been made to the streetlight at Scott Court, but broken streetlights remained on Elmswell Road and ??

Councillor Penfound reported on the ongoing issues of e-bikes and e-scooters left outside of designated Mandatory Parking Zones (MPZs). He had continued to lobby for



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an extension to the geofencing along Newport Road towards Woburn Sands. Councillor Burgess added that the MPZ would better serve residents in Glebe Farm and Eagle Farm, if it was smaller in size and was physically marked out.

The Council had arranged an MPZ meeting with representatives from Milton Keynes City Council on Thursday 19 March 2026.

Resolved Unanimously:

1. That the report and actions taken by the Clerk, be accepted.
2. That a request be made to Milton Keynes City Council to inspect Stockwell Lane, with a view to resurfacing the pavement.

7. ANNUAL PARISH MEETING 2026

The Council considered a draft agenda for the Annual Parish Meeting, taking place on Tuesday 19 March 2026.

Resolved Unanimously:

1. That the Annual Parish Meeting agenda includes:
 - A report from Thames Valley Police (to be confirmed)
 - Report from the Chairman of the Parish Council, to include details of the Parish Council's budget and precept, the strategic priorities of the council, proposed work programmes and supported charities and organisations.
 - Report from the Wavendon Volunteer Army
 - Update on new allotment sites
 - Youth Provision in Wavendon
 - Report from Woburn & Wavendon Football Club.
 - Parish Council's proposal and lobbying of Milton Keynes City Council to extend Wavendon Recreation Ground.
 - School Governors from IFTL, the academy that covers Glebe Farm and St Mary's Schools.
2. That the agenda for the Annual Parish Meeting be, finalised at the next meeting of the Council.

8. DRAFT RISK ASSESSMENT 2026/2027

The Council considered the draft risk assessment. The Clerk reported that the risk assessment should highlight all the risks associated with Wavendon Parish Council and the processes and procedures put in place to mitigate those risks.

Resolved Unanimously:

1. That the report be separated into two parts, each identifying risks associated with Wavendon Parish Council and the risks associated with the Wavendon parish.
2. That the Council request assistance from Milton Keynes City Council about the placing of Tree Preservation Orders on trees that have significant amenity value in the parish.
3. That the draft Risk Assessment 2026/2027, with the above amendment, be approved.



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9. YOUTH SERVICE PROVISION

The Council considered two proposals for the provision of youth services in the Wavendon parish.

A small Task & Finish Group had been set up to consider the two proposals in depth and to report back at the meeting. Youth provision would commence in September 2026 with discussions currently taking place regarding its location at Glebe Farm School.

Both organisations had presented a different approach to youth services. Pulse Youth Café offered a more traditional youth environment, while the YMCA offered a 6-month project, facilitating workshops with the aim of presenting a one-off youth summit.

The Council had allocated £10k in the 2026/2027 budget for youth services and noted that the budget would be significantly underspent due to services commencing halfway through the financial year. The Council considered its use of the remaining funds, with a view to establishing a youth council to run alongside the parish council, providing an empowering opportunity for young people to be involved in meaningful local decision-making.

Resolved Unanimously:

1. That the Council appoints Pulse to run a youth café in the Wavendon parish, to commence in September 2026, at an estimated half-yearly cost of £3k (approximately £6k per annum).
2. That the Council contacts the YMCA to request its assistance in establishing and facilitate a Youth Council to run alongside the parish council.

10. PUBLIC ART PROJECT

The Council received an update on the InterAction MK managed public art project following initial consultations with various organisations throughout January and February 2026. InterAction wanted to hear from residents of Wavendon and neighbouring areas that were willing to share their ideas about the area, particularly what makes it special and unique and what their favourite places and activities are in the area. Feedback would help to develop a public art plan through a series of creative community consultations, leading to a Wavendon Community Day on Saturday 11 April at Wildwood Park, Glebe Farm.

Resolved Unanimously:

1. That the public art project plan be accepted and that InterAction be invited to the next meeting of the Council to provide a further update to the Council.
2. That the Clerk arranges a meeting between the parish council and The Stables to discuss future considerations for public art.

11. PLANNING APPLICATIONS

(The Chair, Councillor David Hopkins had declared an interest in planning application PLN/2026/0338, left the Chair and took no part in the discussion or vote. In the absence Councillor Steve Thomas, the Vice-Chair, Councillor Robert Hill took up the chairmanship for this particular item).

The Council considered submitting comments to Milton Keynes City Council (Local Planning Authority) on the following planning applications:



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- (a) **PLN/2026/0267 – The Orchard, 5 Parkway, Woburn Sands, MK17 8UH –** Approval of details required by condition 9 (Ecological Enhancements) of permission ref: PLN/2025/0874
- (b) **PLN/2026/0279 – Seven Gables, 2 Stockwell Lane, Wavendon, MK17 8LU –** Listed building consent for replacement patio door and repair of some of the existing windows with external structural support to south-east facing elevation gable overhang and remedial repair work to exterior and supporting timbers.
- (c) **PLN/2026/0297 – Land at Wavendon Golf Course (adjacent 1 Cross End), Wavendon, MK17 8AQ –** The felling of 9 trees Field Maple (T1-T5 & T7), Alder (T6), Oak (T8-T()) due to subsidence as identified in the structural survey protected by MKCC Tree Preservation Order No. PS/540/15/423.
- (d) **PLN/2026/0338 – Land South of Church Farm, Walton Road, Wavendon –** Approval of details required by condition 13 (Foul Water Strategy) of permission ref: PLN/2025/1489.
- (e) **PLN/2026/0391 – 4 Kings Close, Wavendon, MK17 8RP –** Proposed single storey side extension, internal alterations to relocate the kitchen and form a utility area, new multi-fold door set.
- (f) **PLN/2026/0412 – A G BARR plc, Crossley Drive, Magna Park, MK17 8FL –** Approval of details required by conditions 7 (Habitat Management and Monitoring Plan) and Biodiversity Net Gain of permission ref PLN/2025/1959.
- (g) **PLN/2026/0415 – A G BARR plc, Crossley Drive, Magna Park, MK17 8FL -** Approval of details required by conditions 4 (Bat Sensitive Lighting Scheme) and 5 (Faunal Enhancement Plan) of permission ref PLN/2025/1959
- (h) **PLN/2025/2702 – A G BARR plc, Crossley Drive, Magna Park, MK17 8FL** **Proposed** installation of a heat pump energy centre of 253 sqm in floorspace including associated replacement parking and underground works.
- (i) **PLN/2026/0427 – 7 Morton Road, Eagle Farm South, MK17 7BS –** Certificate of Lawfulness for proposed single storey rear extension.
- (j) **PLN/2025/2515 – 3 Coaley Drive, Eagle Farm South, MK17 7DD –** Approval of details required by conditions 4 (Bicycle Parking) and 5 (Bin Storage) of permission ref PLN/2025/1474.
- (k) **PLN/2026/0425 – 3 Bolbec Avenue, Eagle Farm South, MLK17 7AE –** Proposed single rear extension.
- (l) **PLN/2026/0440 – Midsummer Moon, 2A Cross End, Wavendon, MK17 8AQ –** Demolition of existing porch, conservatory and garage and erection of two storey side and front extension, erection of two storey front extension, part single storey rear extension, increase in maid ridge height to existing roof, increased first floor terrace, alterations to existing windows and doors, erection of a new detached garage with ancillary living space in roof.



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Resolved Unanimously: That, other than a request for Milton Keynes City Council to take account of resident's comments, the Parish Council had no further comments to make on the planning applications put before it.

12. STANDING ITEM – PLANNING UPDATES

The Council received an updated planning report setting out the status of local planning applications, enforcements and any comments recently submitted to the Local Planning Authority.

Resolved Unanimously: That the report be noted

13. FINANCE

Resolved Unanimously:

1. That the following payments be authorised:

Staff / HMRC	Employer Costs	£11,309.65
Oracle Solutions	Asbestos Survey	£474.00
Aegis Support Services	Call Out Charge	£27.06
ICP Hygiene	Consumable (WCC)	£31.26
ICP Hygiene	Consumables (WCC)	£211.04
Marcus Young Env. Services	Dog Waste & Litter Collections	£6,177.60
XL Circondante Ltd	Wafas & Wallas Newsletter	£2,568.00
Vision ICT Ltd	Website Renewal	£60.00
Total Ground Maintenance	Grass Cutting (Hub)	£777.60
Total Ground Maintenance	Grass Cutting (Village)	£352.30
Npower Business Solutions	Electricity – Christmas Lights	£33.20
Signs of Cheshire Ltd	Noticeboard Repair	£78.00
Assistant Clerk	Expenses	£372.10
PHS	Air Freshener Installations	£1,003.04
PHS	Sanitary/Hygiene Maintenance	£348.99
Caretaker	Expenses – repairs	£143.28
Geoffrey Lever Solicitors	Legal Services	£10,683.60
Clear Insurance	Insurance Renewal	£8,744.88
Biffa Waste	Waste & Recycling (WCC)	£284.26
Biffa Waste	Waste & Recycling (WCH)	£234.41
BT	Broadband (WCC)	£65.93
BT	Broadband (WCH)	£61.14
EE	Mobile	£32.23
EON Next	Electricity (WCC)	£69.24
EON Next	Gas (WCC)	£217.47
EON Next	Electricity (Former School)	£490.92
EON Next	Gas (Former School)	£1,454.35
EON Next	Electricity (WCH)	£1,658.23
Lockcraft	Lighting (WCC)	£273.60
Tickford Security Systems	CCTV	£597.00
?	?	£768.00

2. That the Council accepts the total expenditure for February as £49,576.30.

3. That the Council accepts income for February of £1,638.20 (Grant from Marston Vale (Community Hub) and £76.20 (Dividend).



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4. That the Council notes a transfer of £15,000 from Community Centre Account.
5. That the Council signs off the Council's bank reconciliations and accepts the following bank balances as of 27 February 2026:

Community Account:	£116,979.19
Business Saver Account (Parish Funds)	£14,186.66
Community Centre Account (Estimated)	£40,000.00
Mrs Robinson's Account	£992.64

6. That the Responsible Finance Officer's budget report be accepted.

14. MILTON KEYNES CITY COUNCIL CONSULTATION – LOCAL TRANSPORT POLICY (LTP5)

The Council noted the details of the Draft Local Transport Policy.

15. COUNCILLOR REPORTS

Wavendon Volunteer Army: Councillor Penfound reported that the volunteer army had placed mulch around the cherry trees in St Mary's Green.

Litter Picking: Councillor Flawn reported a large amount of litter along the A421 roundabout up to Eagle Farm.

External Bleed Kits: Councillor Burgess suggested bleed kits be placed outside the schools and possible communal areas, such as the Co-op on Glebe Farm.

Communications Masts: Councillor Burgess reported that a larger communications mast cabinet was planned for installation on Kingston roundabout. Eventually, the roundabout structure would change into a 'hamburger' roundabout which may not support a larger communications structure. He suggested the Council inform Milton Keynes City Council to ensure departments are talking to each other.

Public Realm – New Estates: Milton Keynes City Council have not fulfilled their obligations on the new estates.

Dog Waste: Councillor Burgess reported that there was a large amount of dog waste and litter to the rear of Glebe Farm School.

Parishes Forum: Councillor Hopkins reported his attendance at the Parishes Forum meeting on 12 March 2026. There had been much discussion regarding the lack of communication between the Parishes and Milton Keynes City Council.

Tree Preservation Orders (TPO's): Following on from an incident that could have potentially seen the loss of some trees that were subject to tree preservation orders, Councillor Penfound suggested that certain trees that held amenity value for the community should be protected by TPOs.

Wavendon Community Hub Height Barrier: Councillor Hill reported that a minibus had damaged the height barrier at Wavendon Hub. The minibus was identified on the Council's CCTV and matters are now in the hands of both parties' insurers.



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Wavendon Heights Recreation Ground: Councillor Hill reported that the football club's tournament was not taking place this year due to the poor state of the football pitches at Wavendon Heights Recreation Ground. Even if the football club received a grant for pitch improvements, it would be September before completion of groundworks, resulting in lost games for the football club and lost income for the parish council.

Resolved Unanimously:

1. That the Council contacts Milton Keynes City Council about the poor state of public realm in some areas of Glebe Farm and Eagle Farm.
2. That the Council invites Tom Golding (Milton Keynes City Councils Customer Services Manager) to the next meeting of the Council.
3. That the Clerk investigates further, the criteria required for Milton Keynes City Council to place a TPO on a tree.
4. That the Clerk arranges a meeting of the Community Halls Sub-Committee to include discussions on barriers and signage at the Council's facilities.

16. ITEMS FOR FUTURE MEETINGS

- Standing item on the agenda - Walton Road 'S' Bend – include as a standing item until the outcome of the Walton Road 'S' Bend Consultation are known and decisions made about Walton Road's longer-term future.
- Cycle and Redway Improvements at Balderstone Road and Newport Road – parish council consultations (April and May meetings)

17. STAFFING REPORT – FINANCE/ADMIN SUPPORT

Resolved Unanimously: That the Clerk, in consultation with the Chair and Vice Chair, agree the job description, advert, salary and hours of a Finance / Admin support role, as provisionally agreed as part of the staffing and budget considerations for 2026/2027.

18. ALAN KEMP – FREEDOM OF THE PARISH

The Council thanked Alan Kemp, the outgoing Clerk for his seventeen-year, dedicated service to Wavendon Parish Council.

Resolved Unanimously: That, in recognition of his outstanding service to Wavendon, Alan Kemp, on his retirement as the Wavendon Parish Clerk, be awarded the Freedom of the Parish at a Special Meeting of the Council on Tuesday 19 May 2026.

The meeting ended at 9.30pm

Signed _____

Date _____



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ANNEX A TO THE MINUTES OF 16 MARCH 2026

PUBLIC FORUM

Walton Road 'S' Bend Consultation

A member of the public referred to the recent consultation on Walton Road 'S' bend and set out some concerns regarding the consultation process. In summary:

- Many residents could not complete the online consultation and was pleased to hear that an offline / paper method of collecting responses was being investigated.
- The data used for the consultation is out of date and the front page contains figures that are not clear in meaning, based on a 2-year-old survey that does not take account current higher levels of traffic.
- The percentage of rat run / school run vehicles quoted is not accurate and are too low.
- Volume of traffic has increased to around 400 vehicles during peak hours.
- The report accompanying the consultation paper is too technical.
- Highways could have access a summary of vehicle movements from the Community Speed Watch database.
- The consultation does not show the volume of pedestrians and cyclists using the route. The numbers are likely to have doubled partly due to the opening of Glebe Farm School.
- There are no growth predictions in the consultation.

ANNEX B TO THE MINUTES OF 16 MARCH 2026

SUMMARY OF CHAIRMAN'S REPORT

- **Walton Road 'S' Bend Consultation:** The much-awaited consultation was now open and would run until 15 April 2026.
- **Wavendon Community Day – 11 April 2026:** The event will take place at Wildwood Park, Glebe Farm. InterAction MK will host the event, in partnership with Wavendon Parish Council as part of the creative consultations taking place for the public art project.
- **Balderstone Road and Newport Road – Connectivity:** MKCC has drawn down funds for cycle/redway improvements at Balderstone Road and Newport Road, identified as a top priority scheme in the Local Cycling and Walking Infrastructure Plan. Limited funds may result in a phased delivery.
- **Biodiversity –** The Chair attended a BALC Biodiversity course on 5 March 2026. The topic is more relevant than ever, particularly as parish councils now have a duty to help tackle the growing biodiversity crisis.
- **Levante Gate Expansion Site in Little Brickhill:** The MK2050 Local Plan identified this area for housing expansion. The proposals include 1,250 new homes, a new primary school, local centre, mobility hub. Public open space and sports pitches.
- **Planning Demystified:** The Chair attended a BALC training course, Planning Demystified.
- **Community Library – St Mary's School:** Councillor Robert Hill had installed the community library outside St Mary's School.
- **Elmswell Gate Play Area:** Works are well underway.
- **Dog Waste:** Thanks to Councillor Jan Flawn for placing dog poo stickers on lampposts across Glebe Farm and Eagle Farm.



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- **HGV vehicles parking overnight in Glebe Farm:** The Chair and the Clerk has held meetings with Thurlow Nunn about the unloading of vehicles outside KFC. HGV's continue to remain parked in the area overnight.
- **Kingston Roundabout:** This is to become a hamburger roundabout, or a 'throughabout', a road junction where a main road passes directly through the centre of the roundabout, with the central island split in two, resembling a burger. They are designed to improve traffic flow on major roads by allowing straight-through traffic to bypass the circular part. Estimated timetable for completion is in 2029.
- **E Bikes and E Scooters:** PCSOs can now use legislation to seize e-scooters. The neighbourhood police team has seized 150 e-scooters since summer 2025.
- **Speeding and Racing on the V10 Brickhill Street and H10 Bletcham Way:** The Neighbourhood Police Team patrol the area during car meets to prevent speeding and racing and to enforce any illegal driving activity.
- **Danesborough Crime Rate:** 155 crimes were reported in Danesborough in February 2026.
- **MK Local Plan 2050 (Regulation 19):** The consultation is now closed and the plan is due to be submitted to the Secretary of State in March 2026. This will eventually replace the current local plan.
- **Walton High School:** As from September 2026, the school will have de-amalgamated from Brookland campus.
- **Road Works on Walton Road:** Following reports from Wavendon Parish Council, emergency pothole repairs were carried out on Walton Road on 10 March 2026.
- **MKCC Local Transport Strategy (LTP5):** The consultation has been extended past 31 March 2026.
- **Community Action MK:** Area based grants are available to support new and innovative projects in the area. Projects must benefit local communities, promote voluntary work, encourage community involvement and be led by the community. Applications cannot exceed £500.

ANNEX C TO THE MINUTES OF 16 MARCH 2026

UNITARY AUTHORITY REPORT – WARD COUNCILLOR TRACEY BAILEY

- Installation of signage on Crabtree Road will commence around April or May.
- Installation of a bus stop, on Newport Road, opposite the Wavendon Arms is included in the 2026/2027 programme of works.
- Residents had enquired about the installation of welcome signs at Lower End – Councillor Bailey suggested the Council consider a grant application to Milton Keynes Community Infrastructure Fund for 2026/2027.
- The Midsummer Festival returns to Milton Keynes on Sunday 21 June 2026, celebrating the summer solstice on Midsummer Boulevard.
- Milton Keynes City Council has been awarded a Recycling Award for its position in the national recycling league.
- A change to the Local Ombudsman complaints procedure would mean investigations would commence from within 20 days to 10 days.



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UNITARY AUTHORITY REPORT – WARD COUNCILLOR DAVID HOPKINS

- Councillor Hopkins had participated in a fire services exercise at Wavendon & Brickhill Woods.
- Levante Gate Outline Planning Application – there are still the responses from the Regulation 19 consultation to take into consideration and the earliest expected formal planning application would have been around 2027.
- Councillor Hopkins had responded to Regulation 19 stating that he did not believe some of the policies were not sound and that the Local Plan should not be adopted in its present form.
- Cllr Hopkins had responded to the Local Transport Plan LTP5.
- Cllr Hopkins had been in touch with Crimewave (mobile CCTV) to consider how best this could be used in Wavendon.
- A new PSPO on dog fouling would be implemented in March 2026.
- MKCC has appointed a new Highways Road Safety Officer, Ewa Gulinska.
- East/West Rail – no passenger services 500 days after line opening.
- Bin collections in Wavendon will be on 18 March and 25 March.
- MKCC has adopted Bucks and MK Nature Reserve Strategy.
- Bucks County Council is progressing development of a new Local Plan following Government's Buckinghamshire's target of 95,000 new homes.
- Councillor Hopkins had been campaigning for MK to become part of the national Network of Age Friendly Communities.
- Planning permission had been granted to build the first UK Universal Studios theme park in Bedford.
- The next TVP 'Have Your Say' meeting will be held on 31 March 2026 at Woburn Sands Memorial Hall.
- There will be a joint water transfer between Affinity Water, Severn Trent and the Canal & River Trust to bring water from the Midlands to the Southeast. Consultation is now open.
- MKCC adult learning service (Community Learning MK) have released a schedule of courses that will be running over the summer.