



MINUTES OF WAVENDON PARISH COUNCIL
18 MAY 2026
Held at Wavendon Parish Offices, Jubilee Hall,
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7.45pm

Present: Councillor David Hopkins (Chair), Councillor Steve Thomas (Vice-Chair) and Councillors Bryan Burgess, Jan Flawn, Njideka Ike, Ron Jamieson, Nabeel Kasmani and Roger Penfound.

Officers: Lesley Sung (Clerk) and Alan Kemp (Former Clerk)

Members of the Public: 2

FC024 CHAIR'S WELCOME AND ANNOUNCEMENTS

Prior to the proper start of the meeting, the Chair invited members of the public to speak in the public forum. Comments can be seen in Annex A to the Minutes. The Chair also reported on various matters and a summary is attached at Annex B to the Minutes.

FC025 APOLOGIES FOR ABSENCE

None Received

FC026 DECLARATION OF INTEREST

None declared.

FC027 MINUTES

Resolved Unanimously: That the minutes of the ordinary meeting of the Council held on 20 April 2026, be approved and signed by the Chair as a correct record of the proceedings.

FC028 UNITARY AUTHORITY REPORTS

The Council received a summary report from Councillor David Hopkins (Ward Councillor). The Chair congratulated Johnny Luk on his election as Ward Councillor for Danesborough. Councillor Hopkins reported that the Milton Keynes City Council Mayor had resigned and lost his seat. The Parish Council noted the report.

FC029 PARISH CLERK'S REPORT

The Parish Clerk submitted a report detailing actions she had taken since the last meeting.

Resolved Unanimously: That the report and actions taken by the Clerk, be noted.

FC030 COUNCILLOR VACANCY

The Clerk reported that to date, there had been no call for an election to the casual vacancy on the parish council.

Resolved unanimously: That, if there is no call for an election to the casual vacancy, the Council to advertise the vacancy for at least 7 days and co-opt potential candidates to the council.

FC031 ANNUAL PARISH MEETING 2026

The Council received a draft agenda for the Annual Parish Meeting, taking place on Tuesday 26 May 2026.

Resolved Unanimously: That the Annual Parish Meeting agenda includes items on:

- Report from Thames Valley Police
- Report from IFTL School Governors (Glebe Farms and St Mary's Schools)



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- Walton Road 'S' Bend Consultation
- Wavendon Parish Council Report, to include the Council's draft accounts for 2025/2026.
- Local Sports, to include reports from Woburn & Wavendon Football Club and Eagle Glebe Cricket Club.
- Presentation on the Public Art Project
- Local Charities Report, to include reports on George Wells Education, Mrs Robinson's Charity, and the Poor Coals Charity.
- Report from the Wavendon Volunteer Army
- Report on New Allotment Sites in the Parish
- Youth Activities in Wavendon, including reports on the Youth Club opening in September and the work being conducted by the Parish Council to establish a Youth Council.
- Questions from Residents.

FC032 SUMMER ACTIVITIES

The Council considered providing summer activities in Wavendon during the summer school holidays. The Clerk provided details of some of the activities that could take place but informed the Council that it was quite late to organise such events.

Resolved Unanimously: That if there are any activities that could be arranged throughout the summer, the Clerk be given delegated authority to book activities and events, in consultation with the Chair and Vice-Chair of the Council.

FC033 s.106 ALLOTMENT FUNDING

The Clerk reported that there was s.106 funds available for the provision of additional capacity at allotments within the parishes of Wavendon and Woburn Sands. The development attached to the s.106 monies was planning application 17/03224/FUL (Wavendon Lodge, Lower End Road, Wavendon). There was £1,714.37 available.

There was no capacity to expand the allotment site and the Clerk reported that confirmation had been received from Milton Keynes City Council that monies could be used for improvements.

The Clerk advised that the 14 raised beds at Glebe Farm Allotment Site were likely to be allocated to residents with physical disabilities or with mobility issues. The raised beds were small with no space to store tools.

Resolved Unanimously: That the Council applies for s.106 monies to purchase a communal shed for tenants of the raised beds at Glebe Farm Allotment site.

FC034 LITTLE FREE LIBRARY

The Chair reported that the Little Free Library located outside St Mary's CofE school was immensely popular and requested the Council to approve another little free library to be placed outside of Glebe Farm School. The Chair reported that the school was keen to support this initiative.

Resolved Unanimously:

1. That the Council purchases a Little Free Library from Men in Sheds MK, at a cost of £695, to come from Council savings.
2. That the Little Free Library be located outside Glebe Farm School.



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FC035 PLANNING APPLICATIONS

The Council considered submitting comments to Milton Keynes City Council (Local Planning Authority) on the following planning applications:

- a) **PLN/2026/0580** – 47A Newport Road, Wavendon, Milton Keynes, MK17 8UQ - Erection of a detached garage in driveway.
- b) **PLN/2026/0792** – Land West of entrance to Wedgewood Close, Wavendon - Cut back relevant secondary and smaller branches by 1-3m and raise canopy to 4m above ground of Oak tree (T1) protected by Milton Keynes Tree Preservation Order no. PS/540/15/168.
- c) **PLN/2026/0832** – Bramble Lodge. 8 Hillway, Woburn Sands, MK17 8UL - Proposed part single, part two storey rear & first floor side extensions -
- d) **PLN/2026/0840** - 53 Newport Road, Wavendon, MK17 8UQ - Prior notification for the demolition of existing bungalow.

Resolved Unanimously:

1. That in respect of Planning Applications PLN/2026/0832, the Council to ensure that any granting of the application would contain a condition that the development is not turned into an HMO (House in Multiple Occupation).
2. That the Council has no objections or comments to submit about the remaining applications above.

FC036 STANDING ITEM – PLANNING UPDATES

This item was deferred to the next meeting of the Council.

FC037 FINANCE

Resolved Unanimously:

1. That the following payments be authorised:

DCK Payroll Solutions	Salaries / Employer Costs	£7,908.72
Alan Kemp	Professional Fees	£3,662.07
Anglian Water	Community Hub	£580.09
BALC	Membership BALC / NALC	£1,267.92
BALC	Clerk's Seminar	£25.00
ICP Hygiene	Consumables (WPC Office)	£283.62
Starboard Systems Ltd	Booking System	£475.20
Tickford Security Systems	CCTV Signage (Community Centres)	£43.20
Vision ICT	Email Hosting	£48.00
Sterling Installations	Plumbing (WPC Office)	£822.92
Aegis Support Services	Security / Lock Up	£140.90
LIW Advertising	Hogsty Article	£72.00
Elcam Property Maintenance	Fire Door Survey	£648.00
Goodfellas Ltd	Tree Works	£336.00
Total Ground Maintenance	Grass Cutting (Wav. Heights)	£777.60
Total Ground Maintenance	Grass Cutting (Village)	£352.30
Biffa	Waste/Recycling (WPC Office)	£287.62
Biffa	Waste/Recycling (Community Hub)	£247.01
BT	Broadband (WPC Office)	£70.88
BT	Broadband (Community Hub)	£65.94
EE Mobile	Mobiles	£26.94
Eon Next	Electricity (Wav. Community Centre)	£126.20
Eon Next	Gas (Wav. Community Centre)	£98.53
Eon Next	Electricity (WPC Office)	£369.41



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Eon Next	Gas (WPC Office)	£587.50
Eon Next	Electricity (Wav. Community Hub)	£1,130.54

2. That the Council accepts the total expenditure for May as £20,454.11
3. That the Council accepts total income for April 2026 as £3,160.04
4. That the Council notes precept income of £133,075
5. That the Council signs off the Council's bank reconciliations and accepts the following bank balances as of 30 April 2026:

Community Account:	£173,327
Business Saver Account (Parish Funds)	£14,223
Community Centre Account (Estimated)	£29,465
Mrs Robinson's Account	£995
6. That the Finance Officer's budget report be accepted.

FC038 EAST WEST RAIL (EWR) CONSULTATION

Resolved Unanimously: That the Council retrospectively agrees to the setting up a EWR Task & Finish Group to ensure the Council responds to the consultation deadline of 9 June 2026.

FC039 COUNCILLOR REPORTS

Church Farm: Councillor Ron Jamieson reported that trees had been cut down for emergency access to the Church Farm site.

Temporary Closure of Newport Road/Lower End Road: Councillor Steve Thomas reported that there had been no signs or diversions in place regarding the road works.

Raised Beds at St Mary's Green – A member of the public had agreed to pay for raised beds on the green, in celebration of their mother's hallmark birthday.

FC040 ITEMS FOR FUTURE MEETINGS

- Installation of a memorial bench on St Mary's Green.

FC041 EXCLUSION OF PRESS AND PUBLIC

Resolved Unanimously: That, in accordance with s1(2) of the Public Bodies (Admission to Members) Act 1960, the press and public be excluded from the meeting for Agenda Item 18 (Staffing Matters). This agenda item contained sensitive information relating to individuals and employees of the Council.

FC042 STAFFING MATTERS

The Clerk updated the Council on staffing matters.

Resolved Unanimously: That the post of Admin/Finance Officer is offered to Alan Kemp.

The meeting ended at 9.20pm

Signed _____

Date _____



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ANNEX A TO THE MINUTES OF 18 MAY 2026

PUBLIC FORUM

Walton Road – Road User Statistics

A member of the public reported on vehicle movements along Walton Road, Wavendon, in the space of a week. From Monday to Friday there were approximately 2,000 vehicle movements per day, 1,700 vehicle movement on Saturday and 1,300 on Sunday. There were 300 to 400 vehicle movements in 1 hour due to school traffic. The highest number of traffic movements was during nursery drop off times with peak traffic volumes of around 450 vehicle movements along Walton Road.

Speed camera data showed that East bound traffic had been travelling up to 40mph (30% of traffic travelling between 20 – 25mph) and West bound traffic had been travelling up to 50mph (50% of traffic travelling between 20 – 25mph)

Walton Road ‘S’ Bend Consultation

A member of the public reported that Milton Keynes City Council had received approximately 400 online responses to the Walton Road ‘S’ Bend Consultation and 43 paper copies.

ANNEX B TO THE MINUTES OF 18 MAY 2026

SUMMARY OF CHAIRMAN’S REPORT

- **Local Elections – 7 May 2026:** David Hopkins, Victoria Hopkins and Johnny Luk were elected as MKCC Ward Councillors for Danesborough Ward. Councillor Hopkins wanted to pay tribute to former Ward Councillor Tracey Bailey for her hard work for the parish and on behalf of the Council, wanted to wish her well for the future.
- **East West Rail (EWR) Drop-in Session:** 351 people had register to attend the EWR Drop-In at the Summerlin Centre in Woburn Sands. The Parish Council had formed a EWR Consultation Task & Finish Group to draft a response on behalf of the parish council. The deadline for consultation responses was 9 June 2026.
- **Central Bedfordshire Council Local Plan Scoping Consultation:** The deadline for comment was 3 June 2026
- **Community Come Together Meeting – St Mary’s CofE School – 27 April 2026 –** organised by Community Action examining ways tighter bonds and a sense of community could be achieved at Eagle Farm South.
- **Eagle Glebe Cricket Club:** The club will be organising a community event in July.
- **Cute Maps:** Cute maps have done some interesting work with parish councils. Suggested that the parish council research this, considering the ongoing development of the s.106 Arts funded project.
- **Community Access Agreement Meeting:** Glebe Farm School hosted a meeting of the Community Access Agreement Working Body on 13 May regarding pitch updates and repairs and a commitment for the years ahead in terms of community access to facilities.