



MINUTES OF WAVENDON PARISH COUNCIL
21 SEPTEMBER 2026
Held at Wavendon Parish Office, Jubilee Hall
Walton Road, Wavendon, Milton Keynes, MK17 8LH at 7:30pm

Present: Councillor David Hopkins (Chair), Councillor Steve Thomas (Vice Chair) and Councillors Jan Flawn, Njideka Ike and Reger Penfound.

Officers: Lesley Sung (Parish Clerk) and Dan Preston (Deputy Parish Clerk).

Members of the public: 6

FC088 CHAIR'S WELCOME AND ANNOUNCEMENTS

The Chair welcomed all to the meeting.

Prior to the start of the meeting, the Chair invited members of the public to speak in the public forum. Two members of the public exercised that right, and a summary of their comments is attached at Annex A to the Minutes.

The Chair also presented his Chair's report and a summary is attached at Annex B to the Minutes.

FC089 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Bryan Burgess, Nabeel Kasmani and Joseph Sweeney.

Resolved Unanimously: That the apologies be accepted.

FC090 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillor David Hopkins declared a pecuniary interest in Agenda Item 18 (Local Government Services Pay Agreement 2026/2027) as his wife was an employee of the Council. Councillors Hopkins did not take part in any of the discussions relating to this item and did not vote. He also declared a non-pecuniary interest in Agenda Item 9 (Walton Road) as he owned property on Walton Road.

FC091 MINUTES

Resolved Unanimously: That the minutes of an ordinary meeting of the Council held on 21 September 2026, be approved and signed by the Chair as a correct record of the proceedings.

FC092 UNITARY AUTHORITY REPORTS

The Council received a summary report from Cllr Johnny Luk (Ward Councillor), who reported that he had been discussing various public realm issues with developers about:

- Unfinished state of Burney Drive
- Unpleasant smells from the KFC at Towergate.
- A burnt out car in Montgomery Way
- The management fee levels

The Council received a summary report from Cllr David Hopkins (Ward Councillor). He reported on the following;

- Planning Inspectorate Examination of Milton Keynes City Local Plan 2050 – hearing session to commence on 15 September 2026. The Council had appointed DLP Planning to represent Wavendon Parish Council at the hearings in relation to Policy GS15 (East of Wavendon Strategic City Expansion) and Policy GS16 (Development Proposals).



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- Planning Application PLN/2026/1114 – Levante Gate: the application is going through the consultation phase with Milton Keynes City Council.
- MK University Hospital Consultation.
- United Nations International Day of Older Persons – 1 October at MK Rose
- Proposed closure of MK Gymnastics Club
- Thames Valley Police – local crime statistics
- Attendance at the MK Association of Local Council's Annual General Meeting on 19 August 2026
- Community Action MK Annual General Meeting on 15 October 2026
- Changes to the National Planning Policy Framework and the introduction of a new scheme of delegated authority.
- Drought affected highways infrastructure
- Electric cargo bike loan scheme.
- Mineral and Waste Local Plan.
- Buckinghamshire Local Plan Regulation 19 Consultation
- Operation Form and Policing Crime against Elected Members: Publication of new guidance from the Local Government Association on strengthening measures to protect the safety of Councillors
- East West Rail Update – EWR will commence door-to-door visits to properties where they have not yet received a completed land interest questionnaire.
- Bucks & MK Fire Authority – Exercise on 28 July at Brickhill Woods
- Milton Keynes City Council Highways and Transport Drop-In. These sessions are open to every town and parish council and provide an opportunity for local Councillors to speak directly with officers and managers from across the highways, parking and transport teams.
- Anglian Water – Wavendon and Woburn Sands residents have experienced a number of burst mains and interruptions to supply over recent years.
- H10 Extension Phase 2 – Milton Keynes City Council had appointed Galliford Try to carry out the extension works.

FC093 INSTALLATION OF RAISED BEDS IN THE LOCATION OF THE DISUSED BUS SHELTER AT ST MARY'S GREEN

The Council received a report on the installation of raised beds at St Mary's Green and a local resident's gesture to cover the cost of the installation and planting as a donation to the council to recognise her mother's 90th birthday.

The Council received quotes for a brick installation at either four or six bricks high.

Resolved Unanimously:

1. That the Council uses the services of Crystal Ground to carry out the installation of a six-brick high raised bed at a cost of £2,340 (inc VAT)
2. That a plaque commemorating the resident's mother's 90th birthday be placed on the installation.
3. That the Council kindly accepts a donation from the resident to cover the cost of the raised bed installation, the placing of a commemorative plaque and the planting.
4. That members of the Council attend a site visit with the resident and Crystal Ground to discuss options.
5. That the Council thanks the Wavendon Volunteer Army (WVA) for the future upkeep of the raised bed.



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FC094 STANDING ITEM - PARISH CLERK'S REPORT

The Parish Clerk submitted a report detailing actions she had taken since the last meeting.

Resolved Unanimously:

1. That the report and actions taken by the Clerk, be noted.
2. That arrangements be made to meet with The Stables to discuss the shared use of the car park.
3. That the Council receives an update report on the Public Art Project as soon as possible.

FC095 STANDING ITEM - PUBLIC REALM ISSUES

The Council received a report detailing public realm issues in the Wavendon area. It was noted that the issues at Montgomery Way were not complete.

Resolved Unanimously: That the report be noted.

FC096 STANDING ITEM – WALTON ROAD

Resolved Unanimously:

1. That the Council reports to Milton Keynes City Council of the need to clear the gullies along Walton Road, to avoid any risk of flooding.
2. That the potential for flooding is added to the 'public realm issues' report.

FC097 NEIGHBOURHOOD WATCH AND THAMES VALLEY POLICE REPORT

Thames Valley (TVP) had been invited to the meeting to present local issues such as local crime statistics and community initiatives. TVP were unable to attend.

Resolved Unanimously:

1. That Thames Valley Police (TVP) be invited to the next meeting of the Council.
2. That TVP be given a standard invitation to attend the Parish Council meeting, at least every 6 months.

FC098 NOTICE OF A CASUAL VACANCY

The Council was saddened to hear that Ron Jamieson had resigned from the Council after committing to 8 years of valuable and dedicated service.

The Clerk reported that she had published a Notice of Vacancy, with a deadline of 1 October 2026 for the calling of an election by at least ten members of the electorate. If an election was not called, then the Council had the option to co-opt to the vacancy.

Given the timescales involved, it was very likely that any person co-opted to the Council would serve less than 6 months until all-out elections. This being the case, the Council could decide not to co-opt and wait until the elections in May 2027.

Resolved Unanimously:

1. That the Council thanks Ron Jamieson for his valued 8-year service to the Council.
2. That, if there is no call for an election by 1 October 2026, no co-option takes place and there remains a vacancy until all-out parish elections in May 2026.

FC099 COMMITTEE MEMBERSHIP

Resolved Unanimously: That Councillor Joseph Sweeney is appointed to the Halls & Community Assets Committee.



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FC100 PLAN MK2050 REGULATION 19 – REPRESENTATION AT THE EXAMINATION HEARING

During the August recess, a Task & Finish Group was established to consider submitting comments to the Planning Inspectorate at the Examination Hearing, commencing on 15 September 2026. The Group consisted of Councillors Bryan Burgess, Roger Penfound, David Hopkins and Steve Thomas and local resident David Heath.

The Group felt that residents would want the Parish Council's involvement and it took a decision to appoint a planning consultant to assist in making written representations and to attend and comment at the Examination Hearing.

The Council received a report detailing the written submission made to the Planning Inspectorate in respect of Matter 1 and Matter 5, as set out in Annex A and B to the report.

To date, DLP Planning costs were approximately £4,200, without attendance at the Examination Hearing. This cost had covered meetings and the production and submission of written statements. Attendance at the Hearing would be for one day on 30 September 2026.

Resolved Unanimously:

1. That the Council agrees retrospectively, to:
 - (a) the setting up of the Task & Finish Group to consider the Council's response to the MK2050 Plan Regulation 19 Examination Hearing.
 - (b) the appointment of DLP Planning to represent Wavendon Parish Council at the Plan MK2050 Regulation 19 Examination Hearing and to assist in writing a written submission.
2. That the Council approves the written submission to the Planning Inspectorate.
3. That a financial virement be made from the EWR/SEMK Consultation budget to cover the cost of DLP representation at the Examination Hearing.
4. That if DLP Planning cost exceed the EWR/SEMK budget of £7,000, the remaining costs be funded from the Council's General Reserve.

FC101 COMMUNITY INFRASTRUCTURE FUND 2027-2028

During the August recess, the Clerk, in consultation with members of the Halls & Community Assets Committee submitted two Community Infrastructure Fund applications for 2027/2028:

- Replacement of unsafe double springer at Wavendon Recreation Ground play area, at a total cost of £2,509.04 (exc. VAT), covering purchase, delivery and installation.
- Two Mobile Vehicle Activated Signs (MVAS), with solar panels and accessories, to be located on Burney Drive and alternately moved to and from outside Glebe Farm Secondary school and St Mary's CofE Primary School, at a total cost of £7000 (exc. VAT)

A successful CIF application would match fund the cost of each project. Each application would be required to meet 4 criteria of solving a persistent problem, safety improvements, community benefit and provide long term value.

Given that there was more than one application to the CIF Fund, the Parish Council was required to state which project was a priority.

The Clerk reported that she had made an application to Milton Keynes City Council (MKCC) for the installation of four supporting poles to accommodate the two mobile MVAS. MKCC

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would provide and install the supporting poles free of charge, subject to their location being on adopted highway.

Resolved Unanimously:

1. That the Council agrees retrospectively, the two match-funding applications to the Community Infrastructure Fund 2027/2028 for a replacement double springer at Wavendon Recreation Ground play area and two MVAS (Mobile Vehicle Activation Sign) to be installed on Burney Drive, located outside Glebe Farm Secondary School and St Mary's CoE Primary School.
2. That the Parish Council informs Milton Keynes City Council that the replacement double springer is the priority project.

FC102 APPOINTMENT OF AN INTERNAL AUDITOR

The Council considered the appointment of an internal auditor

Resolved Unanimously

1. That Auditing Solutions Ltd be appointed as the Council's Internal Auditor
2. That the Council accepts that the appointed Internal Auditor is independent of the Council and will act accordingly.

FC103 MEMBERS ITEM – CAMPAIGN FOR THE INSTALLATION OF A 20MPH ZONE ON ELMSWELL ROAD

The area around Elmswell Road is becoming a notorious rat run and the Council considered establishing a campaign to limit the speed on the roads to 20mph.

Resolved Unanimously: That the Council campaigns for a 20mph limit on Elmswell Road and the surrounding area covering Stockwell Lane and Ortensia Drive.

FC104 PUBLIC SPACES PROTECTION ORDER (PSPO) – CONSUMPTION OF ALCOHOL

The Council to consider submitting information to Milton Keynes City Council about the potential introduction of a PSPO (Public Space Protection Order) relating to the consumption of alcohol, in the Wavendon area.

The Clerk reported that implementation of a PSPO would require evidence to support the application. This would include:

- Photographic evidence of alcohol-related litter in public spaces
- Reports from residents and community members concerning street drinking and its impact on the local area
- Encouraging the public to report alcohol-related anti-social behaviour to Thames Valley Police
- Observations and reports from staff and Councillors identifying areas affected by street drinking
- Promoting participation in the public consultation to ensure local views and experiences are captured

Resolved Unanimously:

1. That the Council applies to Milton Keynes City Council for a Public Spaces Protection Order (PSPO) to cover the whole of Wavendon, with the priority being the new Elmswell Play Area.
2. That Councillors submit any evidence to date, to the Clerk.



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FC105 LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2026/2027

(Note: Councillor David Hopkins declared a pecuniary interest in this item and withdrew from the meeting. In his absence, Councillor Steve Thomas (Vice-Chair) took the Chair for this item)

The Council received a report on the Local Government Pay Award 2026/2027 and the impact on the Council's salaries budget.

The National Joint Council (NJC) had reached an agreement on a 3.3% increase on rates of pay applicable from 1 April 2026 to 31 March 2027. Pay would be backdated to 1 April 2026, where applicable.

The 2026/2027 staffing budget was £154,866 with a forecasted cost of £148,298. Approximately £5,400 would be required to cover the cost of the salaries increase. Taking account of the increase, the forecast for the salaries budget was £153,663, approximately £1,200 within budget.

Resolved Unanimously: That the Local Government Pay Award 2026/2027 and the impact on the Council's salaries budget be accepted.

FC106 FINANCE

Resolved Unanimously:

1. That the following payments made in August be authorised (Inc VAT):

Deputy Parish Clerk	Cables for Laptop	£49.98
Cloudy IT	IT Support Services	£3,561.00
XL Circondare	Newsletter	£2,720.00
ICP Hygiene	Consumables (WCC)	£231.10
Scancross Env. Services	Asbestos Removal	£8,280.00
What If Theatre Group	Community Grant	£500.00
Maybright Ltd	Cleaning Services	£680.00
Auditing Solutions Ltd	Internal Audit	£630.00
Future Signs & Graphics	Replacement Wording on Sign	£150.00
IoT Interiors	Office Chair	£432.80
Starboard Systems Ltd	Civic.ly Subscription	£124.80
Starboard Systems Ltd	Allotments Subscription	£25.20
Vision ICT	.Gov Domain	£78.00
L/W Advertising	Hogsty Article	£72.00
Facilities Manager	Repairs/Maintenance	£214.86
DCK Payroll	Salaries and Employer Costs	£13,248.11
Parish Clerk	Various	£1,517.27
Poundland	Miscellaneous	£6.00
Go Outdoors	Miscellaneous	£30.00
Aegis Group Ltd	Alarm Response / Keyholding (Hub)	£533.33
Aegis Group Ltd	Lock up (Hub)	£19.14
Aegis Group Ltd	Lock up (Hub)	£38.28
Aegis Group Ltd	Call-Out	£29.36
Aegis Group Ltd	Alarm Response / Keyholding (WCC)	£533.33
Aegis Group Ltd	Lock up (WCC)	£19.14
Glasdon UK Ltd	Memorial Bench (St Mary's Green)	£1,314.68
DCK Payroll	Payroll Services	£111.30
Anglian Water	Water Charges (Hub)	£202.01



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Biffa	Waste and Recycling (WCC)	£287.62
Biffa	Waste and Recycling (Hub)	£247.62
BT	Broadband (WCC)	£71.11
BT	Broadband (Hub)	£65.94
EE	Mobiles	£55.55
Eon Next	Electricity (WCC)	£96.44
Eon Next	Gas (WCC)	£18.38
Eon Next	Electricity (School Building)	£376.27
Eon Next	Gas (School Building)	£28.39
Eon Next	Electricity (Hub)	£795.05.

2. That the following payments to be made in September be authorised (inc. VAT):

Maybright Services	Cleaning Services	£680.00
J Darlow	Pest Control (Heights)	£688.00
Window Control Ins	Teleflex Window Repair (Hub)	£624.00
Church Noticeboard Co.	Replacement Noticeboard Locks	£77.40
ISE Fire Products	Fire Alarms – Annual Monitoring	£540.00
DCK Payroll	Salaries and Employer Costs	£13,248.11
DCK Payroll	Payroll Services	£111.30
B&Q	Rope and Poles (Allotments)	£100.68
Starboard Systems Ltd	Civic.ly Subscription	£124.80
Starboard Systems Ltd	Allotment Subscription	£25.20
Elcam Property Ltd	Remedial Works – Fire Doors	£1,422.00
Elcam Property Ltd	Memorial Bench Fitting	£150.00
Tickford Security Ltd	CCTV – Annual Monitoring (Hub)	£586.80
Facilities Manager	Repairs / Maintenance	£72.41
DLP Planning	Examination Hearing Representation	£4,217.95
Tickford Security Ltd	CCTV – Annual Monitoring (WCC)	£120.00
Total Ground Maintenance	Grass Cutting (Hub) (Aug)	£1,032.82
Total Ground Maintenance	Grass Cutting (Parish Office) (Aug)	£352.30
Total Ground Maintenance	Grass Cutting (Hub) (Sept)	£1,032.82
Total Ground Maintenance	Grass Cutting (Parish Office) (Sept)	£352.30
Councillor Penfound	Expenses – Bench Memorial	£60.95
Finance Officer	Expenses – Stationery	£212.00
D2D Distribution	Newsletter Distribution (June)	£768.00
D2D Distribution	Newsletter Distribution (Sept)	£768.00
Anglian Water	Water Charges (Hub)	£467.44
Biffa	Waste and Recycling (WCC)	£287.62
Biffa	Waste and Recycling (Hub)	£247.01
BT	Broadband (WCC)	£71.11
BT	Broadband (Hub)	£65.94
EE	Mobiles	£55.55
Eon Next	Electricity (WCC)	£77.28
Eon Next	Gas (WCC)	£15.17
Eon Next	Electricity (School Building)	£164.39
Eon Next	Gas (School Building)	£27.90

3. That the Council accepts total expenditure for August and September 2026 as £69,520
4. That the Council accepts total income into the Community Account for August and September is £53,431.29.



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5. That the Council signs off the Council's bank reconciliations and accepts the following bank balances:

• Community Account (as at end of Sept):	£22,248.03
• Business Saver Account (Parish Funds) (as at 21 Sept)	£264,535.92
• Community Centre Account 1 (as at 21 Sept)	£12,050.85
• Community Centre Account 2 (as at 21 Sept)	£1,449.30.
• Mrs Robinson's Account (as at end of August)	£1,153.47

6. That the Council Budget 2026/2027 report be accepted.

FC107 REPORTS FROM COMMITTEES

Councillor Thomas reported that the Halls & Community Assets Committee had discussed a draft Playing Fields Strategy and Community Centres Strategy which will be amended and brought back to the next meeting. The Committee had also discuss the proposed changes to the Wavendon Parish Office internal door structure to ensure access to all storage and office area while maintaining safeguarding structures required by the school. He also highlighted discussions regarding the Parish Office and the possibility that air conditioning may need to installed and the addition of adult sized furniture for the Classroom to ensure flexibility of use. The Committee was also updated on the opening of the allotment sites are Glebe Farm and Eagle Farm 1.

Councillor Ike reported on the two Planning meetings that had taken place in August and September. The Committee had given particular attention to Planning Application PLN/2026/1820.

FC108 REPORTS FROM COUNCILLORS

Councillor Hopkins advised the Council of an Environmental Accreditation Scheme that Parish Council staff could attain. The two-day course would provide staff with limited environmental powers. The Council would investigate the potential for the Deputy Parish Clerk to attend the course.

Councillor Penfound reported that the Wavendon Volunteer Army had demolished the old bus shelter on St Mary's Green to make way for raised beds. He also reported that he had organised a small gathering for the 'unveiling' of the Roger Fennemore memorial bench.

Councillor Ike reported the continuing noise issues experienced by those living alongside the A421 in Eagle Farm. The noise would be reduced dramatically if the speed limit was reduced 40mph.

FC109 FUTURE AGENDA ITEMS

Councillor Thomas requested an agenda item to increase the Poor Coals Charity donation in line with other parish council donations, from £250 to £300.

Peter Brown, Milton Keynes City Council's Head of Democratic Services has been invited to a future meeting to provide training on registerable interests and dispensations.

The Meeting ended at 9:25pm

Signed: _____

Dated _____



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ANNEX A – PUBLIC FORUM

Lower End Road

A member of the public spoke about an ongoing concern regarding the removal of trees and hedges along Lower End Road which had acted as a noise barrier for resident living nearby. Milton Keynes City Council had reported that the matter was the responsibility of the developer and that there was a possibility that the redway may have not been installed to plan.

The Chair said that he would contact Milton Keynes City Council about a reduction in speed limit and issues relating to street lighting.

Walton Road, Wavendon

A member of the public indicated that he would be writing to the parish council on behalf of a local Road Safety Group about how to take some safety issues forward. He added that Milton Keynes City plans did not address the reducing of current traffic levels and instead had suggested that residents cut back their hedges. He also reported that the active traffic signals had been in place for 1 year.

The Chair informed the member of the public that Walton Road would now appear as a standing item on the Wavendon Parish Council agenda.

The Vice-Chair reported on the potential for a 10mph speed limit around the Walton Road 'S' bend and police mobile vehicles in place to address speeding.

Wavendon Buffer

A member of the public reported that there should be a green buffer south of Wavendon Recreation Ground and any sport or car park provision would not be sufficient.

The Chair reported that no decisions had been made regarding the green buffer and that the Council would defer comment until the planning application was available to view. He added that an extension to the sports provision along with car parking facilities would alleviate the parking issues along Walton Road and would address the shortfall in sports provision.

ANNEX B – CHAIR'S REPORT

Installation of a Bench at St Mary's Green: The Chair said a few words at the 'unveiling' of a bench on St Mary's Green positioned in memory of former Parish Councillor Roger Fennemore who passed away in 2025. Thanks to Councillor Roger Penfound for organising the event.

Little Free Library at Glebe Farm School: The new library box has been installed at Glebe Farm School. A sign indicating that the box has been provided by the Parish Council will be mounted above.

TVP Meetings

Coffee with a Copper	Esquires Coffee Shop	21 September 2026	12pm and 1pm
Crime Prevention Stand	Tesco Express, Walnut Tree	30 September 2026	2.30pm to 4pm
Crime Prevention Stand	Frosts Garden Centre, Woburn Sands	3 October 2026	11.30am to 1pm
Crime Prevention Stand	Woburn Sands Market	10 October 2026	10am to 2pm
ASB Pop Up Event	Sainsburys Local, Eagle Farm South.	19 October 2026	2.45pm to 4pm



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Coffee with a Copper	Esquires Coffee Shop	1 November 2026	12pm to 1pm
Crime Prevention Stand	Tesco Express, Walnut Tree	9 November 2026	2.30pm to 4pm
TVP "Have Your Say"	Summerlin Centre, Woburn Sands	9 December	7pm

Parishes Forum on 17 September 2026: A presentation was given on the Community Safety Accreditation Scheme.

Police Commissioner's Fund: Funds were available for ANPR (Automatic Number Plate Recognition) cameras to be installed in Wavendon.

Temporary Building (Portakabin) at Glebe Farm School: This is not looking feasible due to cost.

Elmswell Park: Contractors have not yet left the site completely. Planting works will take place over the autumn and opening of the new play area is expected in October / early November.

Planning Application PLN/2025/2267 – Land South of Lower End Road: The earliest this will be discussed by Milton Keynes City Council's Development Control Committee is November. An objection from Highways is still current.

H10 Extension: On 3 September, the Chair attended an update session on the H10 Bletcham Way Extension Phase 2 Project, presented by Milton Keynes City Council officers.

Walton Road, Wavendon: A Milton Keynes City Council Officer presented to Walton Community Council on 2 September 2026. Alongside 5 Walton CC Councillors, there were 4 residents from Wavendon, 2 from Walton and the Chair. The presentation was much the same as that made at the Wavendon Residents' meeting, with a couple of amendments:

- Kingston roundabout works are likely to start this year and finished 2028.
- There is no chance of a Walton Road closure until 2031
- Groveway is not to be dually
- Interim works would include an advisory 10mph limit.

MK City of Culture Bid: A banner is now displayed in the parish council office.

Community Action: MK AGM: This will be taking place on 15 October 2026 at the Chrysalis Theatre.

Community Cricket: The Chair and Vice Chair present awards at the finals of the Eagle Glebe CC cricket competition in August.

The Parks Trust Parkland Play: The parish council was present at The Parks Trust Parkland Play event at Wildwood Park on 19 August 2026.

Youth Council: The Chair and the Deputy Parish Clerk met with Milton Keynes City Council's Participation Officer to discuss a potential way forward for the Youth Council.

Cricket in Wavendon: The Chair met with the MK Cricket City Development Manager to consider options for cricket in Wavendon.